



# Jumbler

UNIVERSITY NOTE BOOK

URNS QUICKLY LIES FLAT

No. 1004T

*Library, Brown University*

TRUSTEE MINUTES  
NOV, 1949 - DEC, 1962

Name \_\_\_\_\_

Address \_\_\_\_\_

Subject \_\_\_\_\_

Made in U. S. A.



Nov. 7. 1949.

The Library Trustees met Nov. 7, 1949 at the Library.

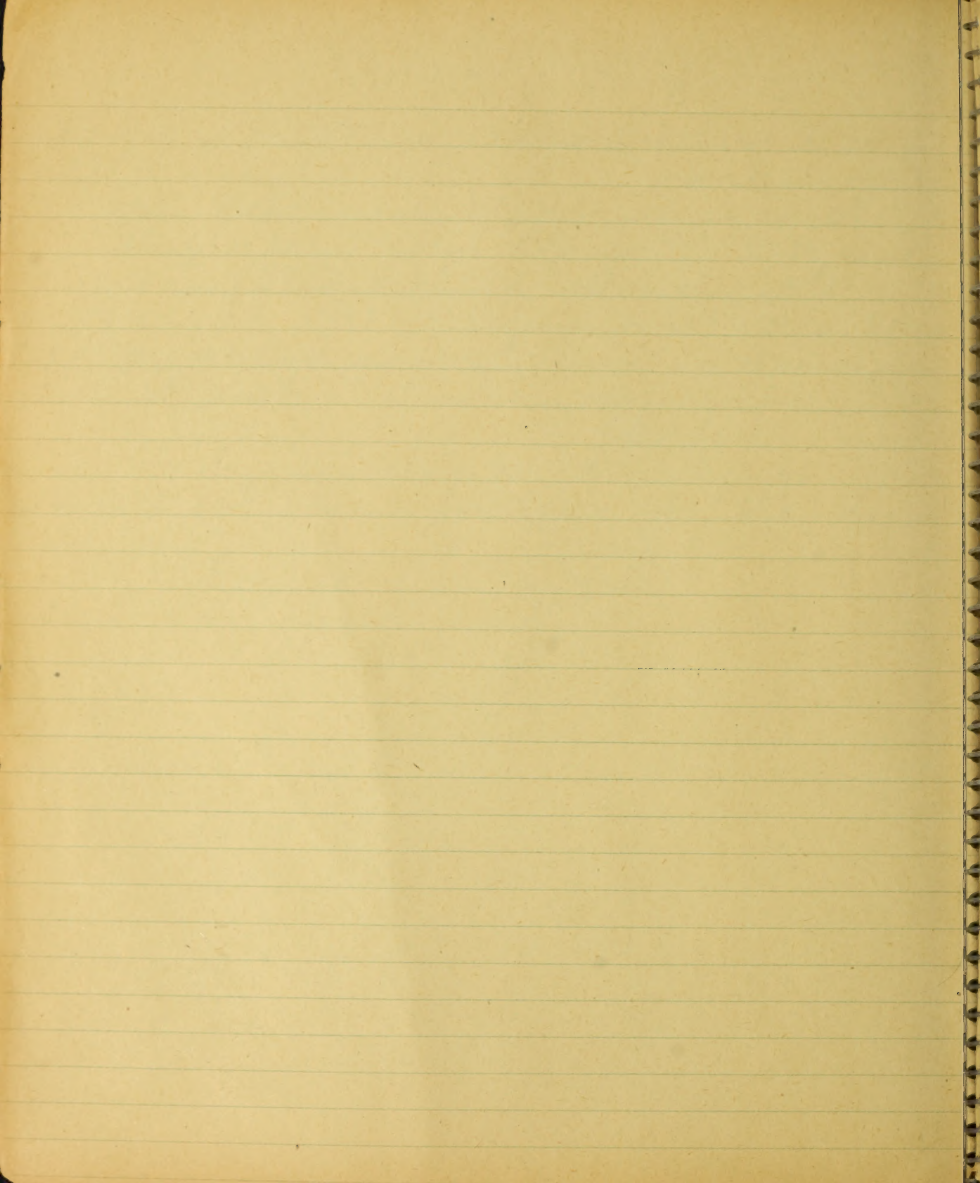
The Sec's report was read and accepted. Current bills were signed.

The Trustees voted to ask for an estimate to have a rotted board replaced on the Library building.

Mr. Taylor was to asked to trim the shrubbery.

Ralph Adams is to bring in an estimate on cleaning walls in Library.

Respectfully submitted,  
Frank Brasseur, Sec.



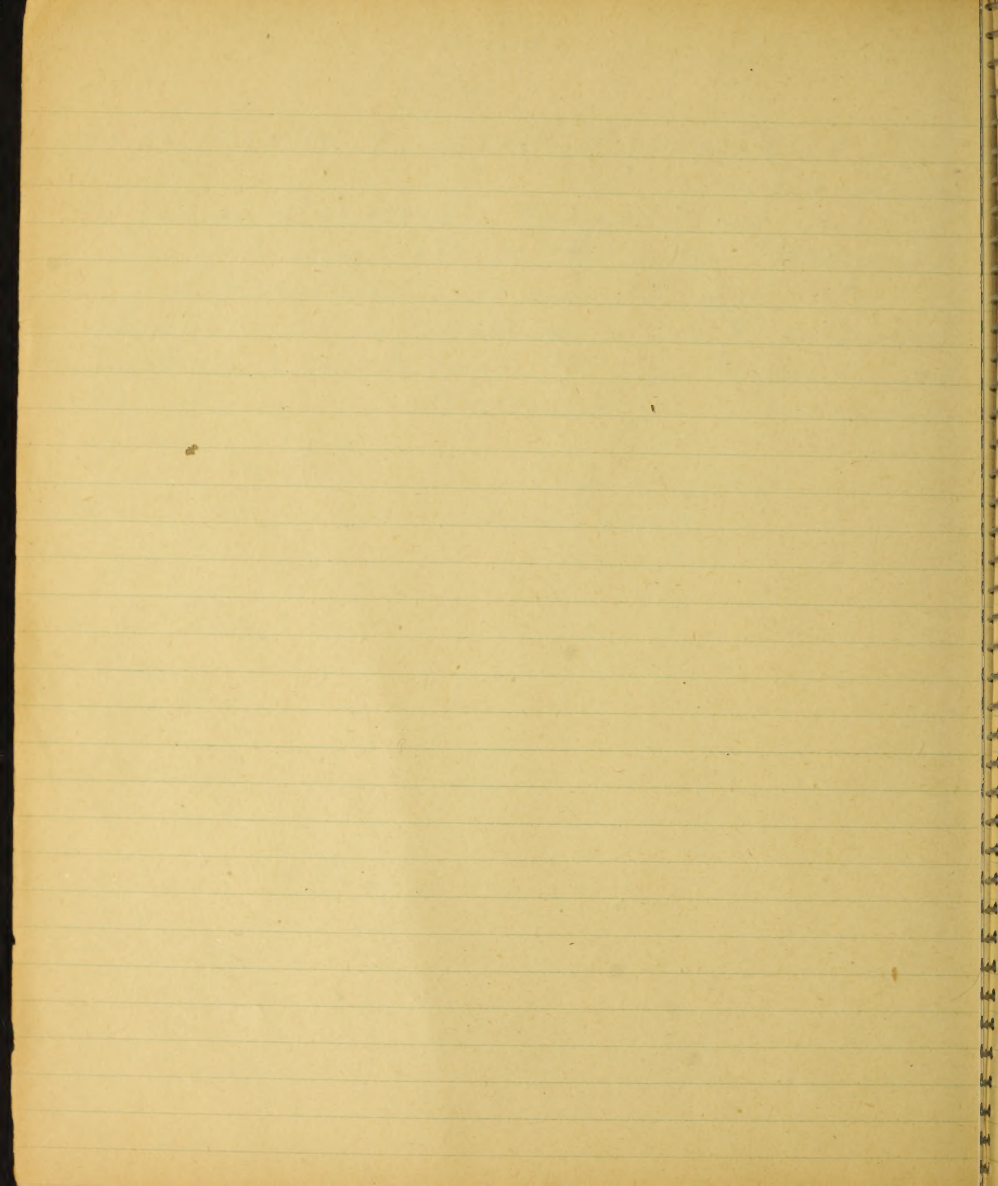
Dec. 5, 1949.

The Library trustees met Dec. 5, 1949  
at the Library.

Mr. Sec.'s report was read and  
accepted. Current bills were signed.

Ralph Adams has contacted a  
cleaning firm in Boston for an estimate  
on cleaning the Library walls. He has not  
received a reply as yet.

Respectfully submitted,  
Jean K. Rousseau, Sec.



Jan. 16, 1950.

The trustees of the Boylston Public Library met Jan 16, 1950, at the Library. Sec.'s report was read and accepted. Current bills were signed.

The final bills of the year 1949 were signed Dec. 30.

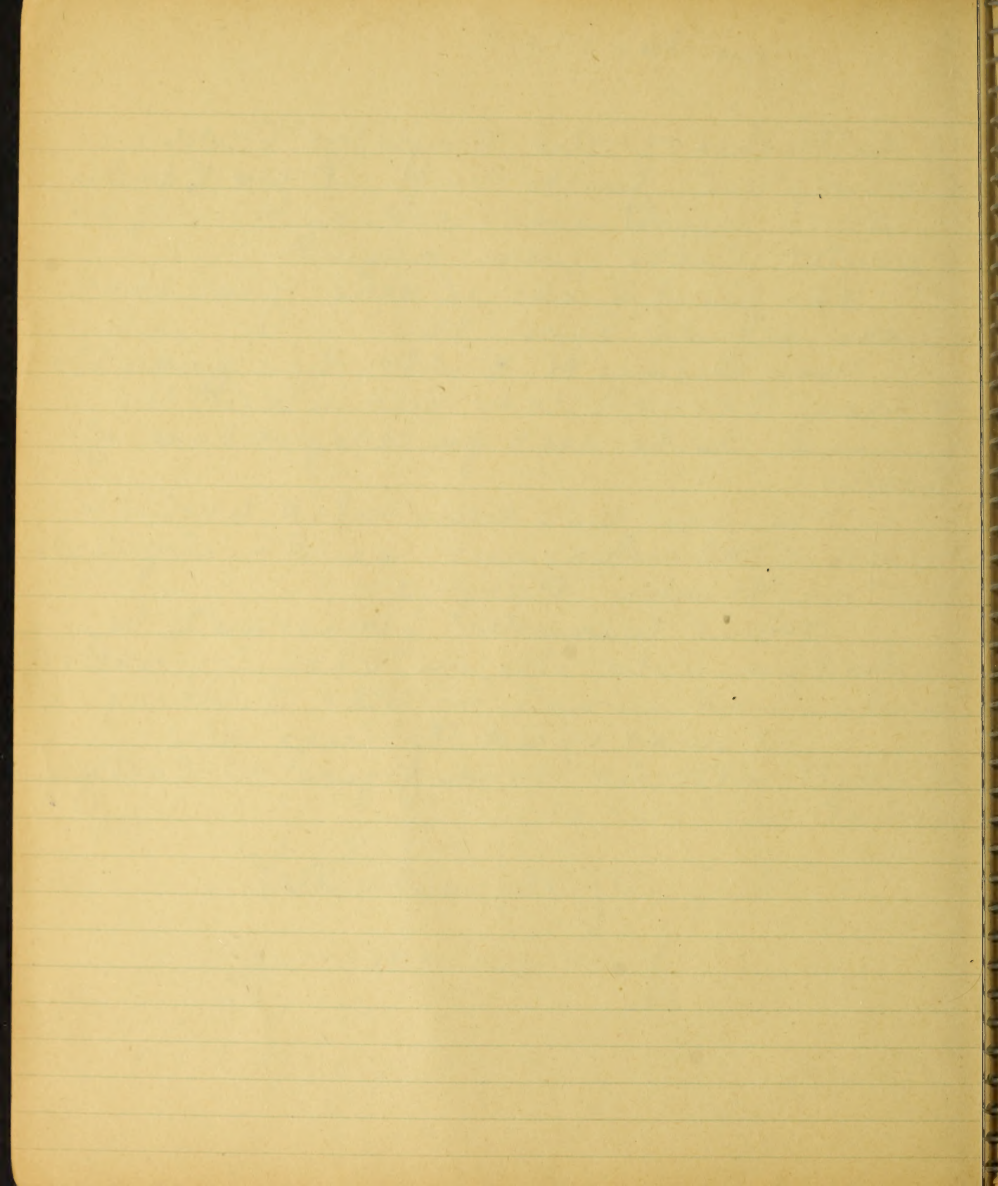
Mrs. George H. Fuller has given the Library \$2,500.00, to be held in trust, the income to be used for the purchase of books.

The Sec. has been asked to write a note of thanks, and send a duplicate to Mr. Harlan Pierpont.

Three Worcester firms are to be asked for estimates on cleaning walls and wood work in the Library.

It was voted to keep the budget at the same figure as last year which is \$1,700.00.

Respectfully submitted,  
Frank Brousseau, Sec.



Feb. 6, 1950

The Trustees met at the Library Feb. 6, 1950.  
The Sec. report was read and approved.  
Current bills were signed.

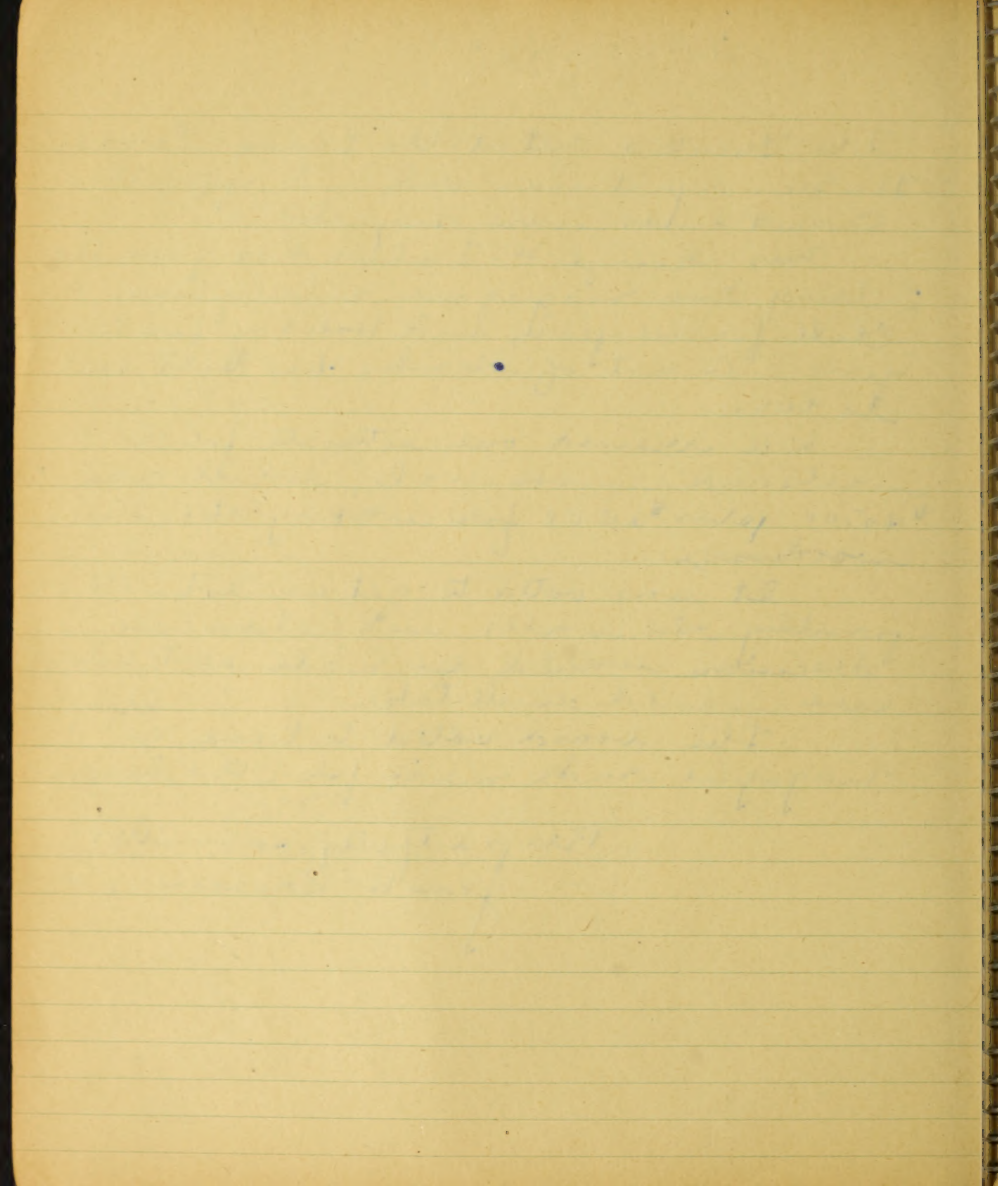
Mrs. George H. Fuller has given the  
Library two magazine subscriptions,  
Study for one year, and Holiday for two  
years. A note of thanks has been sent  
to her.

We received one estimate for cleaning  
walls and wood work, which was  
\$95.00 plus \$20.00 for waxing the  
woodwork.

It was voted to get an estimate on  
painting the walls, and then a  
decision would be made as to which  
one would undertake.

The board voted to have a  
magazine rack made for the library.

Respectfully submitted,  
Frank Brasseur, Sec.



March 20, 1950

The Trustees met at the Library March 20, 1950.

The Sec. report was read and approved. Current bills were signed.

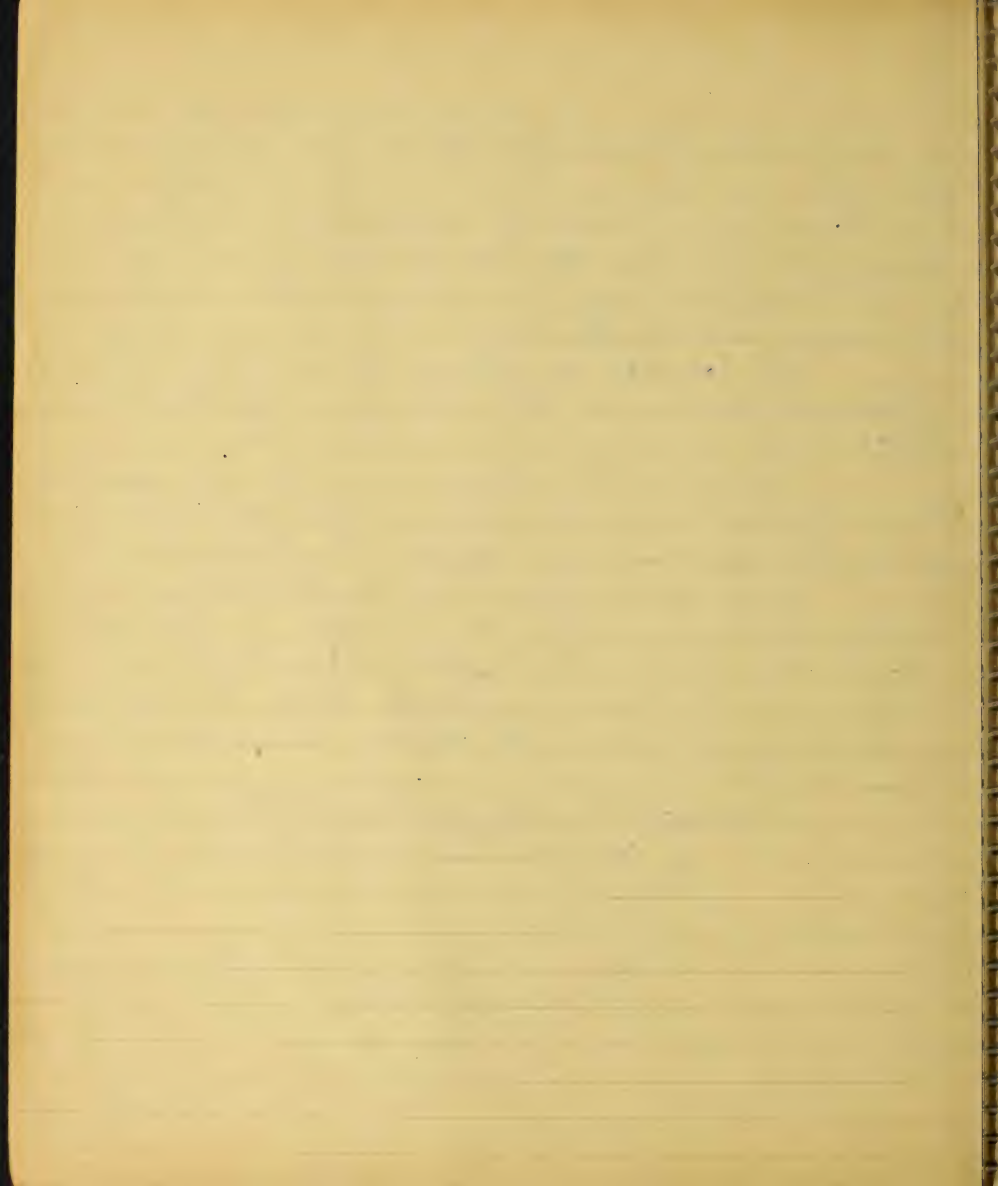
The magazine rack is in use, and is very satisfactory.

The board voted to buy a typewriter and stand for forty dollars. (40.00).

The same officers were reappointed Mrs. Fallstrom, chairman, Mrs. Brousseau, secretary, and Mrs. Kennedy, treasurer.

Mrs. Kennedy was appointed librarian, with Mrs. Kirk, and Mrs. Hakala assistants, and Mrs. Fallstrom as librarian in morning lab branch. They will continue at the same salaries.

Respectfully submitted,  
Jeduk Brousseau, Sec.



June 5, 1950

The Trustees met at the Library June 5, 1950.

The Sec. report was read and approved.  
Current bills were signed.

We voted not to purchase an old diary that was in the possession of Mr. George Boyden.

Raymond Mitzer will ~~be~~ be allowed to use the community room for a time to precede the summer art classes.

Respectfully submitted,  
Frank Brousseau, Sec.

Jan

July 1950

Mrs. Bertha Fallstrom, chairman of the Library Trustees contacted the members of the Board, and it was decided to have the inside of the Library painted. One coat to cost \$125.00, according to the figures given us by Mr. Elsworth.

Respectfully Submitted,  
Frank Brasseur, Sec.

On 7.20th the bill for painting interior of Library was finally approved. There had been some misunderstanding in connection with this. Elsworth and McCabe presented us with a larger bill than had been agreed upon. It was adjusted to the figure we had agreed upon, of \$125.00.

Frank Brasseur, Sec.

My dear friend,  
I have just received your letter of the 11th inst. and am  
glad to hear that you are well. I am  
at present in the city of New York and  
am very busy with my work. I will  
write you again soon.

I am very sorry to hear that  
you are not well. I hope you will  
soon be better. I will write you  
again when I am in the city.  
I am very busy with my work  
at present. I will write you  
again soon.

Yours truly,  
[Signature]

Nov.

The Library Trustees ~~met~~ met  
Nov. 6, 1950.

The Sec. report was read and  
accepted.

Current bills were signed.

The Board decided to have a  
written record of the painting  
bill, which has been taken  
care of.

Respectfully Submitted,  
Jean K. Brousseau, Sec.

1st. I have been thinking of you  
very much lately and wondering  
how you are getting on. I hope  
you are well and happy. I have  
been very busy lately but I  
will try to write you more often.  
I am sure you will understand.  
I am sure you will understand.

With love and affection  
to all your family

Jan.

The trustees of the Public Library met  
Jan. 22, 1951.

Sec. report was read and accepted.  
Current bills were signed.

The annual report was examined  
and signed.

The board voted to ask for the  
same amount of money for the  
budget, that ~~was~~ we had last year,  
which was seventeen hundred  
dollars. (\$1700.00).

Respectfully submitted,  
Frank. Brousseau, Sec.

The first thing I did for the first time

in my life was to go to the  
supermarket and buy a bunch of  
flowers and a bunch of fruit

and then I went to the bank

and I got a check for \$100.00  
and I went to the bank and  
I got a check for \$100.00  
(the first time)

and I went to the bank

and I got a check for \$100.00

March 19, 1951

Mrs. Brousseau being absent, the minutes of the last ~~Trustees~~ meeting were not read at this date. Bills were signed.

Trustees present, Bjurling, Adams, Fallstrom and Kennedy.

Mrs. Mary Halazard wishes to give our library some personal books. The trustees voted to accept them.

The hiring of library janitor was tabled until more trustees are present.

Beginning April 1st, 1951, it was agreed by all present to raise staff salaries 10 cents per hr. By so doing we will refer future repair bills to the town.

The same library of piers and staff were repainted by union and ballot.

Respectfully submitted,

Ralph Adams, Sec. Pro Tem



June

1951

The Library Trustees met in June.

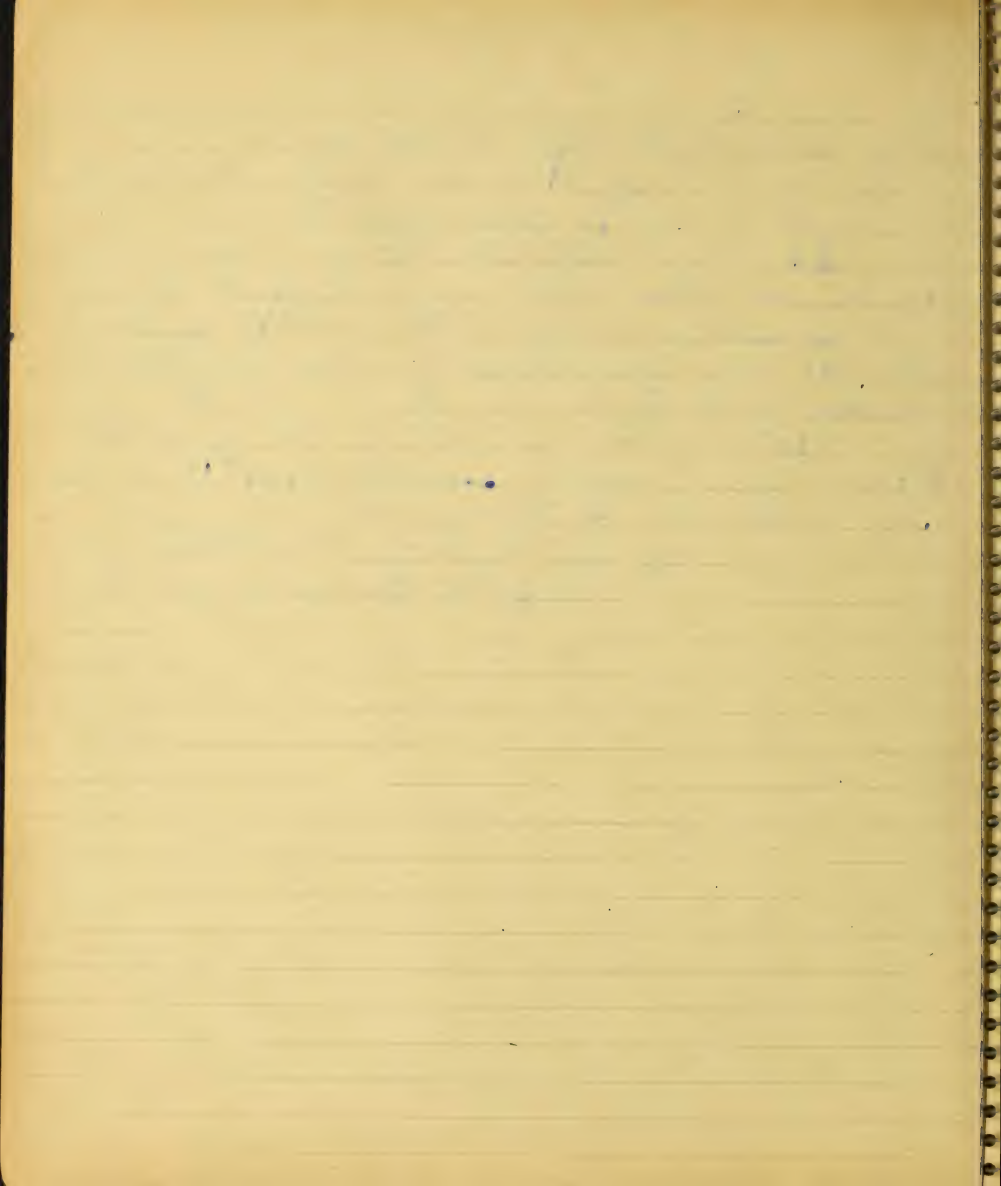
The Sec. report was read and accepted.  
Current bills were signed.

It was voted to buy a new oil tank, as the old one is beyond repair.

Mrs. Kennedy is to contact Mrs. Bickley about the procedure for having the new tank paid for.

It was also voted to put the \$250. for repairs under maintenance in the annual report.

Respectfully Submitted,  
Frank. Brasseur, Sec.



OCT. 1, 1951

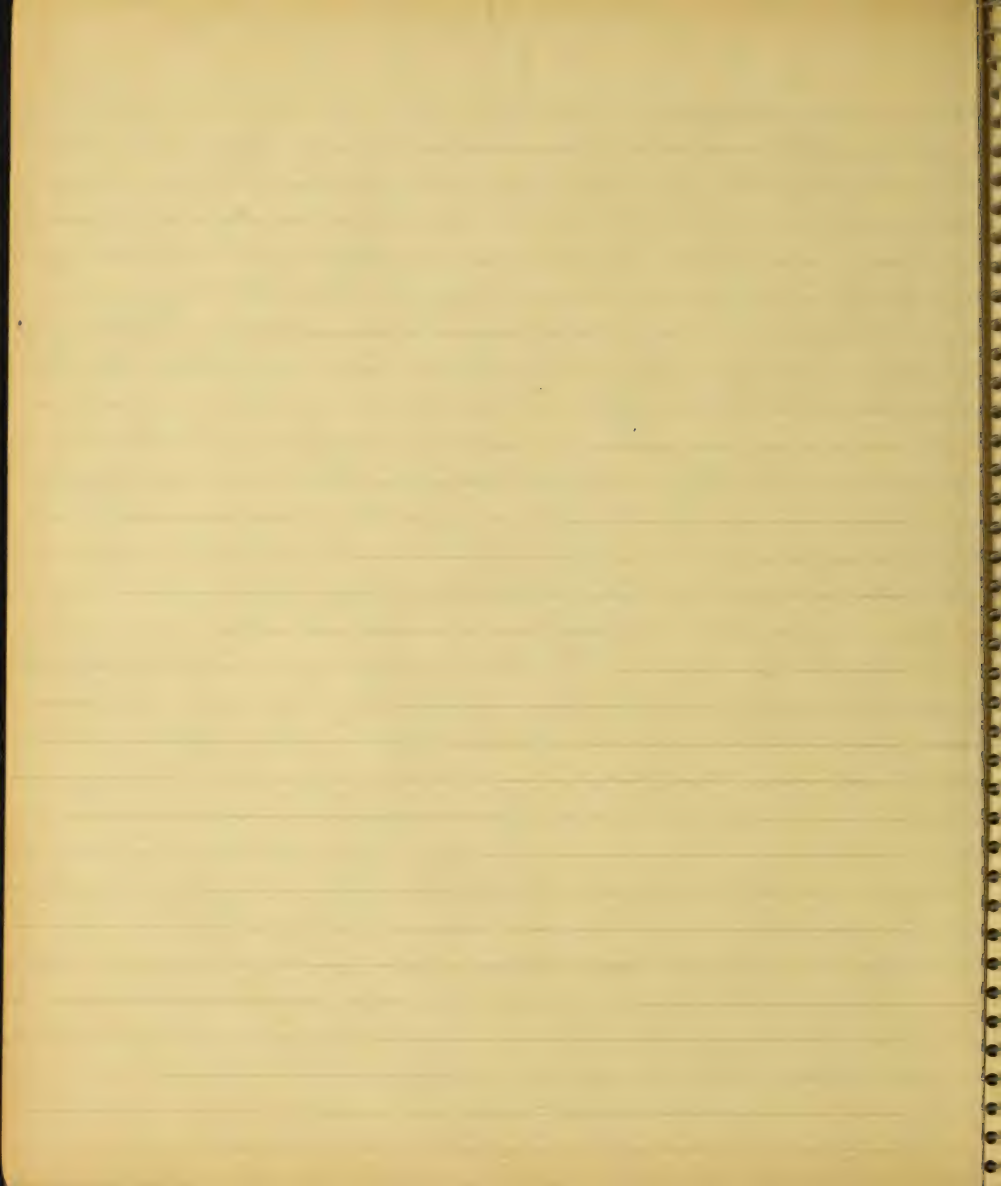
The Library trustees met Oct. 1, 1951.  
Current bills were signed.

In August a bill for seventy dollars (\$70.00) was paid, for a new oil tank. This expense was defrayed by money from the White Trust Fund, at the Worcester County Institution for Savings.

The Sec. was asked to send a note of thanks to the Sec. of the Clinton Red Cross, for the gift of a subscription to the American Red Cross magazine.

The trustees voted to subscribe to the same magazines as in the past, with the addition of, The Consumer's Research magazine.

Respectfully submitted,  
Jas K. Brousseau,  
Sec.



Jan. 12, 1952

The Trustees of the Public Library met  
Jan. 12, 1952.

The Secretary's report was read and  
accepted. Current bills were signed.

It was voted to ask for \$300.00  
extra to pay for installation of water, with the  
understanding we turn back what is  
not used.

The budget to be \$2100.00, plus  
the dog tax.

We also voted to sell the Pamela  
Sanderson lot if the town receives an  
offer for it.

Respectfully submitted,  
Jean K. Brousseau, Sec.



March 21, 1952.

The Library Trustees met March 21, 1952.

The Sec. report was read and accepted.

Current bills were signed.

The extra \$300.00 for installing water will not be included in the budget, as the Finance Board is putting money in the Reserve Fund for that purpose.

The Board organized with Mrs. Bertha Falstrom as Chairman, Mrs. Orie Bjorkling as Sec., and Mrs. Madeleine Kennedy as Treasurer.

Librarians are the same as last year, Mrs. Madeleine Kennedy, Mrs. Ellen Hakala, and Mrs. Bertha Falstrom.

Salaries were increased to \$4.75 an hour.

Mrs. George Fuller is giving \$10.00 to the Library to be used for magazine subscriptions.

Respectfully submitted,  
Frank Broussard, Sec.

October 6, 1952

Three members of the trustees were present; - Mrs. Fablestrom, Mrs. Kennedy and Mr. Adams. Mr. Adams was appointed secretary pro tempore in the absence of Mr. Bjurling. Choice of magazines was discussed and left to Mrs. Kennedy's discretion.

The board agreed to have Mrs. Ellen Hakala continue her extra work of cleaning parts of the library until such time as a janitor is appointed at the next meeting.

Mrs. Fablestrom will contact Wilbur Larson to estimate some plumbing repairs which are needed.

Ralph W. Adams  
Secy. pro tempore

November 1, 1952

Four trustees met at 4 P.M., - Mrs. Falletrom, Mrs. Kennedy, Mrs. Barton and Mr. Adams, Mr. Adams acting as secretary pro tempore.

Mr. Larsson's recommendations for plumbing are as follows: he recommends no repairs at present. When water from the new town system comes in, new piping will be done then.

Mr. Adams will check on vacuum cleaners for library use. The tank type is preferred.

It was agreed to have Mr. Donaldson do some minor repairs at the library.

The library treasurer will pay to the water district the initial \$10.00 application fee.

It was agreed to have Mrs. Kalkala continue library cleaning until a janitor is appointed January 1, 1953.

Ralph W. Adams  
Secy. pro tempore

January 19, 1953

The library trustees met in the library at 4 P.M., Mrs. Fablestrom, Mrs. Kennedy and Mr. Adams present.

Balance reported in the treasury for books was \$98.54 (book fund).

Voted to retain Mrs. Hakala to do the cleaning at the library.

Voted to set the budget at \$100.00 over last years. \$2000.00 from appropriations and \$400.00 from the dog fund.

No further business before the board. We adjourned at 4:45 P.M.

Ralph W. Adams  
Secy. pro tempore

March 19, 1953

The library trustees met at 4:00 P.M., Mrs. Fablestrom, Mrs. Kennedy, and Mr. Adams present.

It was voted that Mr. Adams look into special light bulbs for the stock rows on first floor.

The staff was elected and the same ~~members~~ returned to office.

The trustees officers were elected:

|                  |           |
|------------------|-----------|
| Mrs. Fablestrom, | chairman  |
| Mrs. Kennedy,    | treasurer |
| Mrs. Fellows,    | secretary |

The meeting adjourned at 4:55 P.M.

Ralpa W. Adams  
Secy. pro tempore

April 9, 1953

Mrs. Faddleton, Mrs. Kennedy,  
Mr. Adams and Mrs. Fellows  
met at 4:00 P.M. in the  
Selectmen's Room with the  
chairman of the selectmen,  
Mr. Cedric Brownman.

The matter of permitting  
the assessors to use the  
community room in the basement  
of the library as their office  
was discussed. The idea  
was rejected because, (1) the room  
cannot be made strictly private,  
(2) the assessors' records could not  
be locked up there, and (3) because  
the space is needed by the  
library for storage space and (4)  
because the room was designed  
to furnish the town with a place  
where committees and small  
groups might meet.

Clara L. Fellows  
Secy.

June 8, 1953

The library trustees met at 4:00 P.M., Mrs. Fablestrom, Mrs. Kennedy, Mr. Adams and Mrs. Fellows being present.

Mrs. Kennedy explained that the bills will hereafter be ready for signatures on the Friday before the third Monday of each month, in accordance with the request of the town auditor.

It was voted to have Mrs. Kennedy get an estimate from Mr. Donaldson of the cost of building book shelves along the walls of the library lavement committee room for the storage of volumes not in active circulation.

Mrs. Kennedy has engaged Mr. Lund to paint the windows of the dome of the library with aluminum paint as a shield from the sun.

Mr. Adams reported special light bulbs for the stock rows were too expensive to install.

The meeting was adjourned at 4:45 P.M.  
Mrs. L. Fellows, Secy

December 7, 1953 -

The library trustees met at the library at 4 P.M. In Mrs. Fallstrom's absence, Mr. Ralph Adams presided. Elders present were Mrs. Kennedy,

Mrs. Barton and Mrs. Fellows. <sup>The minutes of the June 8 meeting were approved.</sup>

Mrs. Kennedy told of an appeal ~~received~~ for books to be sent to children in the Ozark Mts. The Trustees voted to pay whatever the cost of mailing such books might be. Mrs. Kennedy will see what books ~~we have~~ <sup>are</sup> available that would be suitable for this cause.

Mrs. Kennedy submitted a report of the Sept. 7, meeting of the Reciprocal Library Loan Committee. The Trustees voted to notify the Committee that they were in favor of further consideration of the plan, and the secretary was instructed to so advise the committee.

It was announced that the Girl Scouts of Troop #1, Boylston, would sing Christmas carols in the library on Monday, December 21, from 7 to 9.

Mr. Adams suggested that Mr. Donaldson be urged to complete

the work in the Library basement this month so that his bill might be taken care of this year.

Mrs. Fellows moved that the annual budget for 1954 be increased by \$1500. over that of 1953 to permit payment of that sum as salary to Mrs. Madeline Kennedy, Librarian. The motion was carried.

Mrs. Kennedy moved that the payment of \$10.00 per year to the Treasurer and \$5.00 per year to the secretary of the Board of Trustees be discontinued. The motion was carried.

The budget for 1954 :-

|                           |            |
|---------------------------|------------|
| Amount asked from Town    | \$ 2500.00 |
| Anticipated from Dog fund | 400.00     |
| Total budget              | \$ 2900.00 |

The meeting adjourned at 4:35 P.M.

Respectfully submitted,  
Clara L. Fellows  
Secy.

Thursday, March 4, 1954

The meeting of the Library Trustees was called to order by the Chairman, Mrs. Fallstrom, at 7 o'clock. Those present were Mrs. Kennedy, Mr. Adams, ~~and~~ Mr. Bjurling and Mrs. Fellows.

The minutes of the December 7th meeting were read and approved.

The cause for the unusually high electric light bills for the past few months was discussed, and it was decided to have the motor of the oil burner checked, also the hot water heater, and to ask the Light Company to check their meter.

Mrs. Fallstrom suggested that the chairs in the reading room needed cleaning and refinishing, and it was voted to ask Mrs. Lundgren or Mrs. Rylander for an estimate of the cost of such work.

Mrs. Kennedy announced that Mrs. Owen Kennedy, Jr. had volunteered to assist the librarians on Mondays from noon until 3:30 P.M. without charge to help alleviate the pressure of business when the school children come in for reference work.

Mr. Adams moved that four working days per year be provided for in the budget when the librarians can catch up on necessary work without interruption from the public. The motion was carried.

Mr. Bjorkling moved that hereafter when holidays occur on Mondays so that the library is closed on that day that the library should be open to the public on the following Tuesday at regular library hours. The motion was carried.

Mr. Adams moved that any time the librarians feel the need of an additional day of work the chairman of the board can authorize them to work without calling a meeting of the entire board. The motion was carried.

Officers for 1954 were elected as follows. - Mrs. Fahlstrom, chairman; Mrs. Kennedy, treasurer; and Mrs. Fellows, secretary.

The following staff was  
appointed for the year 1954: -  
Librarians: Mrs. Kurney,  
Mrs. Faddstrom, Mrs. Leck, and  
Mrs. Sakala; assistant, Mrs.  
O'Leary; grounds keeper, Mr. Taylor.  
The Librarians to be paid at the  
rate of 75¢ per hr, Mrs. O'Leary, 60¢  
per hr, and Mr. Taylor, 70¢ per hr.  
The meeting was adjourned  
at 8:30 P.M.

Respectfully submitted,

Clara L. Fellows,  
Secy.

Monday, January 24, 1955

The meeting of the Library Trustees was called to order by the chairman, Mrs. Fablestrom, at four o'clock. Other members of the Board present were Mrs. Kennedy and Mrs. Fellows.

The minutes of the March 4, 1954, meeting were read and approved.

Mrs. Kennedy reported that a budget for 1955 identical to that for 1954 had been submitted to the Finance Board but that since submitting it she has learned that new telephone rates will increase the library telephone cost by \$40.00 and that an over draft of \$60.00 on 1954 library maintenance will require that we request \$100.00 more in the budget for 1955. The 1955 budget will be \$1,800.00 for salaries, \$800.00 for maintenance.

Since poor health has forced Mr. Taylor to give up his work as grounds keeper it was voted to offer Mr. Myron Garfield the job at a salary of \$1.00 per hour with a maximum of three hours per week.

The question of re-locating the Morningdale branch library in September in case the school house in Morningdale is closed was discussed. Mrs. Fallstrom agreed to inquire of the Scalys if a small house on their land might be rented. Action on this matter was deferred until it should be known whether the school house will be available.

The meeting was adjourned at five o'clock.

Respectfully submitted-

Clara L. Fellows

Secy.

April 4, 1955

The annual meeting of the library trustees convened at 4 o'clock at the library. Those present were Mrs. Fallstrom, Mrs. Kennedy, Mrs. Barton and Mrs. Fellows.

The minutes of the January 24 meeting were read and approved. The Treasurer reported that the library budget of \$3600.00 was approved and \$460.05 was transferred from the Dog fund to the library maintenance fund at the Town meeting, March 7, 1955.

The following officers were re-elected to serve for the new year: ~~President~~, Mrs. Fallstrom; Treasurer, Mrs. Kennedy; Secretary, Mrs. Fellows.

The trustees voted to reappoint the same staff of librarians for the new year: - Mrs. Kennedy, Mrs. Fallstrom, Mrs. Balcala and Mrs. Keck, grounds keeper, Mr. Miron Garfield.

Mrs. Fallstrom reported that the Morningdale school house will be kept open and heated

and available for use as a  
library on Fridays. Suggested  
new hours: 9 A.M. to 5 P.M.

Mrs. Fellows was asked to  
contact architect Franklyn Williams  
for advice about repairing glass  
dome and diverting sunshine  
from dome during mid-summer  
months to prevent future crack-  
ing of glass there and to  
reduce excessive heat from  
overhead at that time of year.

The meeting was adjourned  
at five o'clock.

Respectfully submitted,

Clara L. Fellows,  
Secy.

September 1, 1955

Mrs. Fallstrom called a <sup>special</sup> meeting of the library trustees today at 4 o'clock. Those attending in addition to Mrs. Fallstrom were Mrs. Kennedy and Mrs. Fellows.

The minutes of the April 4th meeting were read and approved.

Mrs. Kennedy reported that Marion Lowell had presented to the library 500 volumes. The trustees voted to accept them with thanks.

It was voted to establish a deposit station at the new school, probably on Monday mornings, and also classroom libraries as requested by the individual teachers.

It was voted to authorize Mrs. Kennedy to purchase steel cabinets as needed for book storage at the new school.

On August 30 Mrs. Faldstrom, Mrs. Kennedy and Mrs. Fellows met with Mr. Franklyn Williams at the library to discuss repairs to roof and skylight.

Mr. Williams recommended: -

1. Replace glass without putty
2. Install a window shade
3. Install a ventilator if

necessary.

Mr. Williams agreed to call B.H. Cutler Co., Mr. ~~Lanahan~~<sup>Kocher</sup>, to quote on installing glass, fixing leak in skylight, replacing flashing around two chimneys.

On the basis of this recommendation the trustees voted to proceed with flashing repairs, and installing new glass. Next spring the trustees will consider a window shade of some kind, also heavy screening for attic windows to keep out birds and squirrels when the windows are open.

It was decided to have the Morningdale branch open from 12 til 8 on Fridays as long as the school dept. does not use the Morningdale school for classes.

Resp. sub. - C. Fellows

Monday, October 3, 1955

Mrs. Fallstrom called a special meeting of the trustees at 4 o'clock at the library. Mr. Adams, Mrs. Kennedy, Mrs. Feltner and Mrs. Fallstrom were present.

Mrs. Kennedy announced that a seminar for public library trustees will be held at Clark University on six Tuesday evenings between Oct. 18 and Nov. 22 at a cost of \$138.00. None of the trustees felt they could attend the series.

Mrs. Kennedy announced that two films from the Massachusetts Division of Library Extension would be shown at the new school the evening of March 13 at a P.T.A. meeting, - "The Library - a Family Affair," - and "Small Town Library." Mrs. Kennedy will represent our library at the meeting answering any questions that may arise.

Mrs. Kennedy reported that the school deposit station will be opened this Friday, October 7, and will henceforth be open every Friday from 9 till 12 noon.

Three librarians will be in attendance. The first and second grade rooms will have classroom libraries, and the other grades will have classroom libraries if so requested by the teachers. The school department is paying the cost of steel cabinets for the storage of books between library days, and is providing the necessary desks and tables as needed.

Mrs. Kennedy was authorized to hire Mr. Lawrence Brooks to transport the 400 books needed for the deposit station at the school.

The Morningdale branch is now open in the Morningdale school Fridays from 12 til 8 P.M. with Mrs. Fahlstrom in charge.

Mrs. Fahlstrom reported that the B. N. Cutter Co. has capped the ridge pole and flashed the fireplace chimney and put a new steel frame in the skylight. They have agreed also to flash the furnace chimney. They estimated the work at under \$500.00 but have not yet submitted a bill.

Mrs. Faddstrom was authorized by the trustees to secure an estimate from Mr. Earl Farmer of the cost of replacing the cracked glass in the skylight.

No action will be taken relative to installing a window shade until further consideration of the problem.

At the request of a representative of our fire insurance company, Mrs. Faddstrom had the Fire Chief, Bob Kimball, refill our two fire extinguishers placing one in the basement and one on the first floor near the desk.

The trustees signed current bills, and the meeting was adjourned at 5:15 P.M.

Respectfully submitted,

Clara L. Fellows,  
Sec'y.

Monday, November 7, 1955

The Library Trustees met at the library at four o'clock. Those present were Mrs. Fallstrom, Mrs. Kennedy, Mr. Adams and Mrs. Fellows.

Minutes of the September 1 and October 3 meetings were read and approved.

Mrs. Kennedy reported that there is a bad leak around the furnace chimney that has cracked and stained the ceiling in the reference room. The B.H. Butler Company is to take care of it. The Flogg Window Company have quoted \$16.00 for window shades in the skylight. Mr. Farmer estimates the cost of replacing cracked glass to be \$50.00.

It was voted to proceed with repairs to the chimney, replacing glass and installing a window shade in this order as our budget for the year permits.

Miss Brooks request for use of the library basement for the Town Nurse's Office & storage of supplies

was discussed. It was voted  
to reject this request as the  
library document is not suited  
to this purpose.

The meeting adjourned at  
five o'clock.

Respectfully submitted

Wm. L. Fellows, Secy.

Monday, December 12, 1955

The Library Trustees met at the library at 4 o'clock. Those present were Mrs. Fablestrom, Mrs. Kennedy, Mr. Adams and Mrs. Fellows.

The budget for 1956 was discussed. An increase in the number of working hours of the library staff of two hours per week for three people needed to staff the deposit station at the new school calls for an increase of ~~\$225.00~~<sup>\$235.00</sup> in our budget for salaries as compared with 1955.

|                           |               |
|---------------------------|---------------|
| Total salaries            | \$ 2025.00    |
| Total maintenance         | 800.00        |
| Anticipated from dog fund | <u>400.00</u> |
| Total Budget              | \$ 3225.00    |

Mrs. Kennedy reported that glass had been installed in the skylight, also a new glass panel over the front door and a toilet seat.

It was voted to refer the matter of repairing the roof & take care of the leaking condition to the Board of

Selectmen since such a major  
repair item should be paid for  
from funds allocated to repairs  
for town buildings.

The meeting was adjourned  
at five o'clock.

Respectfully submitted,

Dana L. Fellows

Secy.

Monday, March 12, 1956

Mrs. Fallstrom, Mrs. Kennedy and Mrs. Fellows met at the library at five o'clock. The chairman asked that the reading of the minutes of the previous meeting be postponed until ~~the~~ <sup>three</sup> weeks from this day, April 2, when the remainder of the business of the annual meeting should be discussed.

The following officers were re-elected to serve for one year:

Chairman Mrs. Fallstrom  
Treasurer, Mrs. Kennedy  
Secretary, Mrs. Fellows

The following staff members were re-appointed to serve at the same salaries for one year:

Mrs. Kennedy, Mrs. Fallstrom, Mrs. Hakala, and Mrs. Leck, grounds keeper, Mrs. Union Taylor.

The meeting adjourned at 5:15 p.m. until April 2, at four o'clock.

Respectfully submitted,

Clara L. Fellows,

Recy.

Monday, April 2, 1956

Mrs. Fallstrom, Mrs. Kennedy and Mrs. Fellows met at the library at four o'clock. The minutes of the December 12 and March 12 meetings were read and approved.

The Treasurer reported that the library budget of \$~~28~~<sup>28</sup> 25.00 was approved at the Town meeting and that \$~~451.32~~<sup>351.56</sup> was transferred from the

dog fund & money  
library main money  
Mrs. Kennedy reported that Mr. Koerber of B. N. Cutler Co. estimates a cost of approximately \$600.00 necessary for library roof repairs. Mrs. Kennedy and Mrs. Fellows agreed to meet with the Selectmen this evening to let them know about this estimate and confer with them about having the roof repaired.

The meeting was adjourned and the trustees signed current list.

Respectfully submitted,

Clara L. Fellows,  
Secy.

Monday, October 1, 1956

Mrs. Fabalstrom, Mrs. Kennedy, Mr. Adams and Mrs. Fellows met at the Library at four o'clock. The minutes of the March 12 and April 2 meetings were read and approved.

Mrs. Kennedy reported that the roof had been repaired at a total cost of ~~\$1100.00~~ <sup>\$1100.00</sup> paid for by the Selectmen out of the Town Bldg. Maintenance fund.

Mrs. Kennedy stated that \$80.00 had been received from the insurance company for storm damage to roof.

Mrs. Kennedy estimates that the library oil and electricity bills for the months April, May and June, 1956, are

\$47.00 in excess of past years over the same period here to use of the library during that time by the state auditors while auditing town records. She recommended that the Finance Board be requested to approve the

payment of \$47.00 by the Librarian  
from the ~~emergency~~ fund to the  
Library maintenance fund. Mrs.  
Fellows agreed to write the  
Finance Board re. this matter.

Ralph Adams reported that  
he would be unable to repre-  
sent the Library trustees at the  
Town Officers' Meetings any  
longer due to a conflicting  
social rehearsal. Mrs. Kennedy  
agreed to represent the Library  
Trustees at these meetings <sup>when possible.</sup>

Mrs. Fellows was asked to  
get estimates from painters on  
the cost of painting the  
walls & ceiling of the first  
floor of the Library.

Mrs. Follstrom reported that  
Mr. Theron Garfield is physically  
unable to do the heavy work  
of mowing lawns and shoveling  
snow. She agreed to request  
his resignation as grounds  
keeper and see what she  
could do about locating some  
one to take his place.

Mrs. Fadlstrom also agreed to  
sell advice about planning  
the shrubbery in front of  
the library.

The meeting was  
adjourned at five o'clock  
after setting the date for  
the next meeting of the  
trustees for four o'clock  
October 15.

Respectfully submitted

Caro L. Fellows,

October 15 meeting postponed  
awaiting estimates from painters.

Estimates submitted by  
John Pears, Albert Peterson and  
Richard Torrey -

November 1856, contract  
signed with Richard Torrey  
to paint ceilings & walls of front  
two rooms and entrance of  
library for \$120.00

Meeting, December 3, 1956.

Mrs. Kennedy, Mrs. Fellows and Mr. Adams met at four o'clock with Mr. Adams presiding. The minutes of the October 1 meeting were read and approved.

Mrs. Kennedy reported that she had been notified of the transfer of \$47.<sup>00</sup> from the town emergency fund to the library maintenance fund.

It was unanimously voted to request that \$100.<sup>00</sup> be transferred from the library salary fund to the library maintenance fund at the December Town Meeting ~~so that additional certain work may be done~~ to cover the cost of having the shrubbery pruned, having plumbing work done on the humidifier in the furnace, and purchasing a typewriter.

Mrs. Fellows agreed to obtain estimates from Mr. Shewlow and Mr. Peterson of the cost of painting the outside trim of the library building.

It was unanimously voted  
to submit a budget for the  
year 1957 as follows:-

|             |            |
|-------------|------------|
| Salaries    | \$ 2025.00 |
| Maintenance | 800.00     |
|             | <hr/>      |
|             | \$ 2825.00 |

Anticipated from dog fund, \$400.00  
Total budget - \$3225.00

It was voted unanimously to  
have a warrant in the annual  
town meeting requesting \$500.00  
for painting the outside trim of the  
Building.

The meeting was adjourned  
at 4:45 P.M.

Respectfully submitted,  
Clara L. Filmore,  
Secy.

Monday - April 1, 1957

Mrs. Fallstrom, Mrs. Kennedy, Mr. Adams and Mrs. Fellows met at the Library at four o'clock. Minutes of the Dec. 3 meeting were read and approved.

Mrs. Kennedy reported that at the suggestion of the Town Auditor our budget for 1957 was increased by \$75.00 to cover increased cost of maintenance due to higher prices for oil, electricity, etc. So the budget submitted and approved at the Town meeting March 11 was:

|             |               |
|-------------|---------------|
| Salaries    | 2025.00       |
| Maintenance | <u>875.00</u> |
|             | \$2900.00     |

Transferred from  
dog fund - \$449.23  
Total budget \$3349.23

The selectmen agreed to include the cost of painting the library in their plans for maintenance of town buildings, as it was not necessary for the library to have a special warrant for this work.

Mrs. Kennedy was authorized to hire David Hogstrom or Jack Brigham to sweep sand and salt off the lawn, put up the screens and mow lawns at the rate of 75¢ per hour.

Mrs. Kennedy was authorized to engage Doris Cameron as substitute librarian & fill in in case of emergency. Mrs. Cameron is now helping on a volunteer basis during library hours at the school. Mrs. Fellows was asked to secure advice and estimates of cost of renovating stone archway at library entrance.

Mrs. Kennedy reported that the seventh grade students had made a special visit to the library to learn how to use its facilities for reference work and to see how the filing and cataloguing systems operate.

The following officers were re-elected to serve for one year:  
Chairman, Mrs. Bertha Fallstrom  
Treasurer, Mrs. Madeline Kennedy  
Secretary, Mrs. Clara Fellows

The following staff members  
were appointed: Librarians:  
Mrs. Kennedy, Mrs. Fallstrom,  
Mrs. Hakala and Mrs. Beck;  
cleaning, Mrs. Hakala; substitute  
librarian, Mrs. Cameron; volunteer  
helpers, Mrs. Cameron and Mrs.  
Hau Kennedy; grounds, Mr.  
Olson Garfield and David Hagstrom.

Monday, June 3, 1957 -

Mrs. Fablestrom, Mrs. Kennedy and Mrs. Fellows met at the Library at 4 o'clock. The minutes of the April 1 meeting were read and approved.

The Selectmen have notified the trustees that the Library will be painted during the summer.

Mrs. Kennedy has engaged Jack Brigham to mow the lawns at \$1.00 per hour, and David Hagstrom to do odd jobs at 75¢ per hour.

Mrs. Fellows reported that she was advised by Mr. Farmer that the archways could not be satisfactorily repaired. Mrs. Kennedy had received the same advice from a mason in Shrewsbury.

Mrs. Kennedy ~~agreed~~ was authorized to purchase two Louvers for the attic windows to help ventilate the library in the summer time.

The trustees signed the month's bills and adjourned their meeting at 4:45 P.M.

Resp. submitted  
Cara L. Fellows.

Monday, September 30, 1957 -

Mrs. Falletstrom, Mr. Adams, Mrs. Kennedy and Mrs. Fellows met at the Library at 4 o'clock.

The minutes of the June 3rd meeting were read & approved.

Mrs. Falletstrom reported that there is a table at the Morningdale School that is the property of the Library that she is not now using that might be moved to the Center Library for use in the basement room, to prevent the School Dept. from appropriating it. She agreed to see to its being moved.

Mrs. Kennedy reported that she had spoken to Mr. Farmer about installing the louvers in the attic windows but that he had done nothing about it to date. The trustees agreed to postpone ordering louvers until spring.

Mrs. Kennedy was authorized to arrange to have the Grandfather clock cleaned and put into working order by Bradford Clegg.

Mr. Adams agreed to investigate further the possibility

of repairing the limestone  
archway.

Mrs. Kennedy agreed to  
get advice and estimates for  
re-wiring the lighting fixtures  
in the downstairs hall.

The Trustees agreed to open  
the library early on Mondays  
in order that each of the  
grades from the school might  
visit the library once this  
year to observe and learn  
how the library operates.

A list of four names  
was drawn up to submit  
to the Selectmen as a  
suggestion for their selection  
of a trustee to be appointed  
to serve the remainder of  
the term of Levin Björnding,  
deceased.

After signing the month's  
bills the meeting was adjourned  
at five o'clock.

Resp submitted,  
Clara L. Fellows

Monday, December 2, 1957 -

Ralph Adams, Mrs. Kennedy, Mrs. Pahlstrom and Mrs. Pellmar met at the Library at 4 P.M.

The minutes of the last meeting were read and approved.

Mrs. Kennedy reported that fluorescent lights had been installed in the downstairs bay by Frederick Anderson at a cost of \$151.37.

The library is the beneficiary of a trust fund to be known as the "Celia Kendall Stauhope" fund, the income from \$15,000.00 to be used for general purposes of the library. This fund was named in the will of Lizzie M. Davenport.

Mr. Adams reported that he had conferred with the Selectmen regarding the erosion of the stone archway of the library entrance. ~~There~~ Nothing can be done to check the erosion at this time. The matter will be up to the Selectmen to handle since it will be a major repair.

Mrs. Kennedy reported that the First Grade of the Boylston Elementary School had visited the Library.

Mr. Dixon Garfield being unwell, Harriet Coghlin is taking care of turning on the heat, and Jack Brigham is doing the yard work, - raking leaves, trimming shrubs and shoveling snow.

The Selectmen will not appoint a trustee to finish out the unexpired term of Arin Byirling unless specifically requested to, but will wait for a trustee to be elected at the Annual Town Meeting March 3.

Mrs. Kennedy was authorized by the Trustees to have the Grandfather clock cleaned and repaired.

The following budget for 1958  
was approved: -

|                               |               |
|-------------------------------|---------------|
| For general expenses          | \$ 875.00     |
| For salaries                  | 2700.00       |
| Estimated income from dog tax | <u>400.00</u> |
| Total budget                  | \$3975.00     |
| Total appropriation           | \$ 3575.00    |

It was voted unanimously to  
raise the salary of the librarians  
to \$1.00 per hour.

The meeting adjourned at 5 P.M.  
Respectfully submitted,  
Clara L. Fellows

Friday, March 28, 1958

Mrs. Fallstrom, Mrs. Kennedy,  
Mr. Adams and Mrs. Fellows  
met at the Library at 4 P.M.  
The same officers were re-

lected to serve one more year:

Chairman: - Mrs. Fallstrom

Treasurer: - Mrs. Kennedy

Secretary: - Mrs. Fellows

Mr. George E. Madore ~~and~~ <sup>and Ralph W. Adams</sup> were  
elected at the annual Town  
election to serve as Library  
Trustees for three years.

Minutes of the Dec. 3 meeting were  
~~The same staff~~ read & approved.

It was voted to re-appoint  
the same staff of librarians and  
maintenance people at the rate  
of \$1.00 per hour: -

Librarians: - Mrs. Kennedy  
Mrs. Fallstrom  
Mrs. Keck  
Mrs. Halcala

Maintenance: -

Mrs. Halcala  
Jack Brigham

Mrs. Kennedy agreed to obtain  
information from Frederick Anderson  
relative to the cost of improving  
the lighting fixtures in the  
basement rooms and also the  
main reading room.

The meeting was adjourned  
at 4:45 P.M.

Respectfully submitted,  
Clara L. Fellows

June 2, 1958

Attending: Mrs. Faldstrom, Mrs. Kennedy  
and Mr. Madore.

Discussed meeting time for Board.  
Same time to be kept.

Two sixth grade classes visited  
Library on alternate Mondays in May.

Mr. ~~Cornigan~~<sup>Johnson</sup> of the Cemetery Board  
offered a large urn to the Library  
but this offer was deferred.

Discussed cost of electrical work  
needed for basement room - \$109.00.  
No action taken as basement is not  
used enough to warrant this expense.  
Voted to install switch at top of  
stairs at approximate cost of \$15.00.

Discussed lighting of Reference  
Room and Childrens' Room -  
Present lighting not adequate.  
Fred Anderson quoted approximate  
cost of 4-foot 4-tube fixtures  
at \$41.00 each. Voted to install  
these in Childrens' & Reference Rooms.

Voted to convert sockets downstairs to incandescent as present fixtures are unsafe.

Door mud strips replaced & Lodd screws for screens. Ralph Garfield & co work.

Table ends of building need application of tung oil. Mrs. Falkstrom to contact Edward and John Young, painting contractors, for price.

Meeting adjourned, 5:20 P.M.

G. E. Madore  
Temporary Secretary

June 30, 1958 - Mr. Ralph Adams wrote to Selectmen resigning position of Library Trustee due to his activities in the newly organized Boylston Tax Payers Assoc.

August 11, 1958  
At a joint meeting of the Selectmen and Library Trustees Mr. William Keck was elected to fill the unexpired term of Ralph Adams as Library Trustee.

September 5, 1958

The Library Trustees met at the library at 8 P.M. Those present were Mrs. Gablestrom, Mrs. Kennedy, Mrs. Medow, Mrs. Beck and Mrs. Fellows.

Minutes of the June 2 meeting were read and approved.

Frederick Anderson's bill for \$114.00 for installation of new fixtures in the Reference and Children's Rooms and the switch at the top of the stairs was approved for payment.

The Trustees having been notified that Jack Brigham will be unable to continue his work caring for the yard and walk, it was voted to appoint Mr. Fred Gablestrom to this job at \$1.00 per hr.

The Trustees have been notified by the Board of Selectmen that they have requested bid from various oil companies for fuel oil for all town buildings, with the exception of schools, for the year Sept. 15, 1958 to Sept. 15, 1959. They will inform the

Trustees as soon as the contract is awarded.

As the cost of applying tung oil to the gable ends of the library is too high for the library maintenance budget, this work will be taken care of by the Board of Selectmen under the town building maintenance fund.

Mr. Keck agreed to get an estimate of the cost of installing an incandescent fixture over the check-in desk replacing the inadequate lighting fixtures now in use there.

Mrs. Fableton reported difficulties in the Morningdale Branch Library due to lack of space since the building is again being used as a school class room in addition to a wood working shop. She will confer with School Principle, Mr. Corcoran, to see if a more satisfactory arrangement can be made there. If not, another location for the Branch will be considered.

It was voted to have regular monthly meetings of the Board of Trustees on the first Monday evening of each month at 7:30 P. M. at the library. The Trustees will come to the Library to sign bills the first Friday of each month. Mr. Madon gave a report of the discussion at the Town Officers' meeting of Sept. 4. Mr. Madon agreed to check on the cost of repairing the front steps of the library.

The meeting was adjourned at 9:15 P. M.

Resp. submitted-  
Clara L. Fellows,  
Recy.

October 13, 1958

Present: Mrs Fahlstrom, Mrs. Kennedy,  
Mr. Keck, Mr. Madore.

Mrs. Kennedy gave an account of  
an estimate given by Mr. Fred  
Anderson on lighting - \$63.95 for  
two lights to be installed behind the  
circulation desk. She also pointed  
out that there is an \$80.00 leeway  
in the budget for this item.  
It was moved by Mrs. Kennedy  
and seconded by Mr. Keck that  
the lights be installed by  
Mr. Anderson. Vote was unanimous.

The matter of expenses of  
Morningdale Branch for light and  
heat was discussed.

Mr. Keck suggested the possi-  
bility of his running jewelry class  
on Friday evenings for ten teen-  
agers in the basement meeting room.

Mrs Fahlstrom discussed the  
possibility of changing the hours of  
the Morningdale Branch from  
11:00 A.M. - 8:00 P.M. to 10:00 A.M. - 6:00 P.M.  
So voted.

The problem of oiling the stucco  
on the gable ends was brought  
up. Mrs. Faldstrom will call  
Guy Fuller, chairman of Select-  
men, on this matter.

Next meeting Nov. 3, 7:30 P.M.  
Adjourned.

L. E. Madore  
Sec'y. pro temp.

Monday, November 3, 1958

The following Trustees met at the Library at 7:30 P.M. - Mrs. Falletton, Mrs. Kennedy, Mr. Keck, Mr. Madore, and Mrs. Fellows.

Minutes of the Oct. 13 meeting were read and approved. Notice of a Town Officers' meeting for November 6 was read.

Mrs. Kennedy reported that the two first grade classes had visited the library.

Mr. Madore volunteered to go over to the Selectmen's meeting then in progress to inquire what they planned to do about having the gable ends of the library building oiled. He returned and reported that the Selectmen have engaged Edward Young to do the work, patching and sealing and water proofing with tung oil.

Date for the next meeting was set for Dec. 1, - 7:30 P.M.

Meeting adjourned.

Respectfully  
submitted -  
Clara L. Fellows

Monday, December 1, 1958

The following Trustees met at the Library at 7:30 P.M. - Mrs. Fallstrom, Mrs. Kennedy, Mr. Madore, Mr. Reck, and Mrs. Fellows.

The Minutes of the November meeting were read and approved.

Mrs. Kennedy announced that the work on the gold ends had been satisfactorily completed. Mr. Anderson's electrical wiring work as ordered has also been completed.

Mrs. Fallstrom called the attention of the Trustees to the meeting of Town Officers scheduled for Dec. 4.

Mr. Reck announced his intention to hold jewelry classes in the Library after the first of the year.

Rent for the Morningdale Library branch is \$5.<sup>00</sup> per month for use of the Chapel.

After discussion of the fact that the high school children are asking for an opportunity to use the library in the middle of the week, Mrs. Fellows moved that starting January 1, 1959,

the Library to open every Monday, Wednesday and Friday from 2-9 P.M. except during the summer, from June 15 to September 15, at which time the Library should be open only Mondays and Fridays. Voted unanimously.

An increase in interest on invested funds for the use of the purchase of books was noted: { 1957 the amount was \$564.61  
1958 the amount was 636.77

The following budget for 1959 was approved:

Maintenance:

Mr. General Expense - 875.00  
Dogtax - repairs - ~~425.00~~  
113.00  
113.75.00

Total Salaries 34 00.00  
Total Budget \$ ~~4295.00~~  
4700.00

Date for next meeting was set for Monday, January 5, at 7:30 P.M.

Respectfully submitted,  
Clara L. Fellows  
Secretary.

February 2, 1959

The following Trustees met at the library at 7:30 P.M. — Mr. Kinnay, Mrs. Beck, Mr. Madore and Mrs. Fellows. Mr. Madore presided in the absence of Mrs. Gableton.

The minutes of the December 1, 1958, meeting were read and approved.

Mr. Kinnay reported that the town auditor has noted that for unknown reason the records for the 11 weekdays that the library is now open until the extra appropriation for this time has been paid by the town at the annual town meeting.

A letter has been received from the town council advising the trustees that "under the will of Signe M. Davenport \$15,000 was given to the town in trust to use the income for the general purpose of the Boylston Public Library." This \$15,000 will be set aside in a fund which must be known as the Celia M. Sturhove Fund. Under the terms of the will the trustees of the public library may use only the income

on the fund but they may use the  
income in their discretion for the  
'general purpose of the public library  
in said Boylston'."

Mrs. Kennedy submitted her  
annual report for the town meeting  
for the approval of the other trustees  
approved.

The trustees indicated their willingness  
to comply with the open-meeting  
ruling by informing the Town Clerk  
of their regular meeting dates.

Mr. Keck reported that an average  
of ten to twelve persons are attending  
the quilting-making classes in the  
library Friday evenings. Mr. Steve  
Komborjian is assisting as designer.

The Town Officers meeting was  
announced for Thursday, Feb. 5,  
discussing "Budgets."

Mrs. Kennedy spoke of a proposed  
bill before the State Legislature  
that will give a grant-in-aid for the  
public library in each city & town  
meeting minimum standards of  
library service set by the State  
Board of Library Commissioners.  
The Library Trustees Association  
favors the bill. They also

favor the formation of cooperative  
regions with paid trained librarians  
to keep organize and train library  
staffs in smaller communities  
that cannot afford to pay for  
trained personnel on their own.

The trustees approved indicating  
our interest in the bill and having  
librarian fill out a questionnaire  
relative to it and send it to the  
Mass Library Development Committee.

By way of bringing National  
Book Week to the attention of the  
school children Mrs. Radon suggested  
posting jackets of new books on  
the school bulletin board and  
having appropriate posters sent to  
school for promotion during the  
week of April 12-18.

The meeting was adjourned  
at 9.05 P.M.

Respectfully submitted,

Clara L. Fellows -  
Secy.

Monday, March 2, 1939

Mrs. Madore presided at a meeting of the trustees held at 7:30 P.M. this evening at the library and attended by Mrs. Kennedy and Mrs. Fellows.

The Minutes of the Feb. and meeting were approved. The trustees signed the outstanding bills.

It was voted to hold the next meeting of the trustees on Monday, March 23, for the election of officers and to discuss problems relative to the Morningdale branch.

The meeting adjourned at 8 P.M.

Respectfully submitted,

Clara L. Fellows,  
Sec'y.

Monday, March 23, 1959

The meeting was called to order at 7:40 p.m. at the library with the following trustees present: Mrs. Kennedy, Mrs. Thurston, Mr. Thadon ~~and~~ Mr. Keck and Mrs. Fellows Mrs. Fahlstrom being absent because of illness Mr. Thadon was elected to preside.

The minutes of the March 2 meeting were read & approved. It was decided to omit the April 3 business meeting but to sign outstanding bills on April 6.

The following officers were re-elected to serve another term:

Mrs. Fahlstrom, President  
Mrs. Kennedy, Treasurer  
Mrs. Fellows, Secretary

The following staff members were ~~re-elected~~ re-appointed for one year at \$1.60 per hour wages: -

Librarians: Mrs. Kennedy  
Mrs. Keck  
Mrs. Kalcala  
Mrs. Fahlstrom

Maintenance: Mrs. Fallstrom  
Mrs. Hakala

After discussion of the low circulation at the Morningdale branch it was voted unanimously to close the Morningdale branch on September 1, 1959. It was agreed to send a letter to those persons who are regular users of the branch prior to the closing to notify them that if they so desire, books will be either mailed to them or brought to them by messengers upon request.

Mrs. Kennedy reported that the ninth grade from the Shepherd-Shepp School had visited the library.

The meeting was adjourned at 9 P.M.

Respectfully submitted,  
Clara L. Fellows, Secy.

May 4, 1959

The following trustees met at the Library at 7:30 P.M.:-  
Mrs. Kennedy, Mrs. Thurston, Mr. Madore  
and Mrs. Fellows. Mr. Madore presided.

The ~~next~~ minutes of the March 23rd meeting were read and approved.

Mrs. Kennedy announced that Mr. Fahlstrom has given notice that he will resign from his work of grounds maintenance after he has put up the screens as he expects to move to California. The possibility of having the snow & shoveling and grass cutting done by the town street department will be investigated by Mr. Madore.

A letter received April 2 from George Avery White, Jr. offering the Library two portraits of his ancestors has been answered saying that the Trustees would welcome such a gift.

Mrs. Kennedy spoke of posters and an exhibit at the School during Library Week.

Mrs. Kennedy has been investigating the possibility of removing an accumulation of public documents from the upstairs stacks to make room for current literature. The State Department of Library would like to receive the old documents (approximately 7000 volumes) but is unwilling to pay the cost of shipping them. Mrs. Kennedy will write for permission to destroy or sell them elsewhere.

There was a general discussion of the need to locate a qualified person who might be trained by Mrs. Kennedy as her eventual successor.

It was decided to have the Library open only Mondays and Fridays from June 15 to Sept. 15.

Mrs. Kennedy will contact Mrs. Ballstrom to get a list of regular users of the Morningdale branch to whom a letter may be sent offering messenger or mail service to them following the closing of that branch.

Next meeting - June 1 -

Pres. sub. C. Fellows

June 1, 1959, - Boylston Public  
Library - 7:30 P.M.

Mr. Madon presided. Other  
Instructors present were Mrs. Bunnay,  
Mrs. Thurston, Mrs. Lock and  
Mrs. Bellows.

The Minutes of the May 4 meeting  
were read and approved.

Mrs. Bellows read a letter  
from Mr. George Avery White, Jr.  
saying that the Instructors would  
hear further from him after he  
has received an appraisal of  
the portraits.

Mr. Madon reported that after  
talking with the Selectmen about  
leaving the Library lawn & walks  
sanded for by the street department,  
he recommended that the ~~lawn~~ <sup>driveway</sup> be  
Fred Young at \$7.50 per Cr. to move  
the lawn. It was so voted.

Mr. Madon agreed to inquire  
further of the cemetery commis-  
sioners about leaving the snow  
shoulded, and he will report on  
this at the next meeting.

Summer hours for the  
Library were re-considered,

and it was voted unanimously  
to keep the Library open on a  
year-round schedule of 2-9 P.M.  
Monday, Wednesday and Friday.

The secretary was asked to see  
that notice of this schedule was  
published in the newspaper.

It was voted unanimously  
to have a sign 12" x 18" made &  
painted by Robert Carlson to be  
mounted by the front door of the  
Library giving Library hours, if  
the cost of same is no more  
than \$12.00.

The Trustees agreed to let  
Mrs. Ellen Hakala know when  
they would be available this  
summer in case of emergency.

Next meeting of Board of  
Trustees to be Monday, Sept. 14.  
Bills will be signed Aug. 7 & Sept. 7.

Sept. 4 meeting postponed  
until Mon. Oct. 5 1959 -  
7:30 P.M. by agreement of  
Trustees.

October 5, 1959. The Trustees of the Boylston Public Library met at 7:30 in the basement room of the library. In Mrs. Fallstrom's absence Mr. Madore was asked to preside.

The minutes of the June 8 meeting were read and approved.

It was voted to authorize the payment of two days extra salary to Mrs. Fallstrom for time spent in closing the Morningdale branch.

The question of snow shoveling of the front walk was discussed. The auditing commissioners do not have the facilities for handling the work. The Highway department does not have the equipment either. Mr. Keck was asked to investigate the cost of a snow blower. Mr. Olson, janitor of the Town House, will be asked if he will shovel the walk.

The question of installing a railing in the center of the front steps was discussed. It was voted to authorize Mr. Keck

and Mr. Madore to purchase the necessary pipe railing and install same.

The need to joint up the rock face of the library will be called to the attention of the Selectmen as this repair job should be paid for out of the public building maintenance fund.

Mrs. Kennedy reported a balance of \$294.<sup>00</sup> excess in the salary fund for this year and also a balance of \$250.<sup>00</sup> in invested funds for books. At the November meeting of the Trustees any unexpended balance in the salary fund should be transferred to the maintenance fund by framing a warrant for the special December town meeting for this purpose.

Mr. Keck was asked to get an estimate of the cost of a new toilet fixture installed by Mr. Larson.

Mr. Kennedy announced that the first and second grades from the school will make a visit to the library on Wed., Oct. 7.

A letter <sup>was</sup> received from Mr. George Avery White, Jr. saying that he cannot give his family portraits to the library as they have been willed to his sons, but that he is willing to loan them to the library until such time as his sons want them, provided the library will insure them against loss. It was voted to reject the offer with thanks, the secretary to write Mr. White to that effect.

Estimated cost of a sign for the front door was \$48.00. It was voted not to order one at this price.

The selectmen have notified us that the oil service contract for the town buildings for the year, Sept. 1959-60, has been let to C. K. Smith Co.

Next meeting of the Towneters set for Monday, November 2, 7:30 P. M.

Respectfully submitted,  
Clara L. Filiova,  
Sec'y.

Kelland and  
by Dec. 14, 1959.

Mr. Madore to get estimates from  
Mrs. R. Gaudin & Kelland

The November 2, 1959, meeting  
was postponed to Friday, Nov. 6.

Friday, November 6, the Trustees  
met in the basement of the Library  
at 7:30 P.M. Present were Mrs.  
Kennedy, Mrs. ~~L. Kelle~~, Mr. Madore  
and Mrs. Fellows

Mr. Madore was elected to  
preside in the absence of Mrs. Fallstrom.  
The minutes of the Oct. 5  
meeting were read and approved.

It was found the cost of a  
snow blower would be prohibitive;  
Mr. Allen would be unable to shovel  
the walks; so Mr. Fred Young has  
been engaged to take care of the  
outside work of the library.

Mr. Madore reported that he has  
talked with the Selectmen regarding  
pointing up the rock face of the  
library, and they request  
estimates of the cost of the work.  
← Mr. Arthur Plagg, selectman,  
informed Mr. Madore that they are  
considering hiring a full-time  
janitor for all town buildings.  
They want to know if we would

want his services. Trustees decided the outside work costs us only \$1.00. to \$1.50.00 per year, and we prefer to have Mrs. Hakala continue to do the inside cleaning.

It was voted unanimously to increase the salaries for all librarians to \$1.50 per hour for 1960. The following budget for 1960 was approved: -

|                    |                  |
|--------------------|------------------|
| General expenses - | \$875.00         |
| Salaries           | 4500.00          |
| Total budget       | <u>\$5375.00</u> |

The Trustees will meet with the Finance Board January 11 to discuss the above budget.

Respectfully sub-  
mitted, -  
Clara L. Fellows,  
Secy

January 11, 1960

The Trustees met with the Finance Board at the Town Hall to discuss the Library budget for 1960. An increase of salaries for the librarians is requested from \$1.00 per hour to \$1.50 per hr. The Finance Board agreed to consider the raise in relation to other increases in town expense and let the Library Trustees know their recommendations at a later date.

The Trustees then held a short meeting in the Library. Minutes of the November 6 meeting were approved as read. Bills were signed. No further business brought before the meeting. The Trustees agreed to meet again when word is received from the Finance Board. Meeting adjourned.

Clara L. Fellows,  
Secy.

February 3, 1960 -

In the absence of Mrs. Fallstrom Mr. Madore presided at the meeting of the Library trustees at 7:30 p.m. Other trustees present were Mrs. Kennedy, Mrs. Thurston, Mr. Keels and Mrs. Fellows.

The minutes of the January 11th meeting were read and approved.

No word has as yet been received from the Finance Board regarding approval of the budget for 1960.

Mrs. Kennedy announced that the library exhibited children's books and reading lists at the January meeting of the P.T.A.

Massachusetts House Bill # 2275 <sup>(state aid to libraries)</sup> was discussed. Bills were signed.

The next meeting of the trustees was set for Monday, March 21, at 7:30 p.m., following the town meeting, and bills will be signed the first week of March.

Mr. Keels called attention to the need for new filters in the heating system. Meeting adjourned.

Clara L. Fellows.

March 21, 1960 -

The following trustees met at 7:30 P.M. at the Library:- Mrs. Kennedy, Mrs. Hurston, Mrs. Madore, Mr. Paul Schultze <sup>(elected March 21)</sup> and Mrs. Fellows.

Mr. Madore presided. The minutes of the February 3 meeting were read and approved.

The following officers were elected to serve for present year:

Chairman - Mr. Madore

Secretary - Mrs. Fellows

Treasurer - Mrs. Kennedy

Mrs. Kennedy called the attention of the trustees to the library appropriations voted at the Annual Town Meeting:-

Salaries & wages - \$3,750.00

Expenses - 1,300.00

Total \$5,050.00 plus

a dog tax refund which amounts to approximately \$400.00 per annum.

It was also voted at the Town Meeting that the trustees were authorized to pay \$1.50 per hour for the services of such members of their Board as may be necessary.

The trustees voted to re-appoint the following librarians for the current year at a rate of \$1.00 per hour:-

Mrs. Kennedy

Mrs. Reck

Mrs. Nakala

It was voted to re-appoint Mrs. Nakala to clean the inside of the library at the rate of \$1.25 per hr.

It was voted to re-appoint Fred Young to mow the grass at the rate of \$1.50 per hr. and to postpone until fall the decision as to whom to hire to shovel snow next winter.

Mrs. Kennedy announced that the week of April 3-9 is National Library Week, and appropriate posters will be exhibited.

It was VOTED unanimously to have the secretary write to Sen. Joseph F. Libney, Rep. Thomas F. Fallon and Rep. C. Clifford Stone stating that the trustees are interested in House Bill #2275, a bill for state aid to Massachusetts public libraries, and that the trustees request their support of it in the Legislature.

It was VOTED unanimously to have Mrs. Kennedy write to Mrs. Galich, Head of Library Extension, asking that line 10, Section 3 of bill #2275 be clarified by defining more clearly what is meant by a "trained librarian."

Mr. Masore suggested that some income might be realized if dividends from library trust funds were placed in a savings account until expended rather than into the library checking account, at Mrs. Kennedy's discretion.

Several ideas were suggested and discussed to improve public relations: an "Open House", observance of Book Week in November, an art exhibit, silver class exhibit, reception for a guest author, a contest among school children in the writing of essays on the history of Bayleton, - and the possibility of mailing cards to new residents in town informing them of library hours. It was decided to consider these matters more fully at the next meeting of the trustees set for Monday, April 4 - at 7:30 p.m. Meeting adjourned at 9:30 p.m.

April 4, 1960

The Trustees met at the library at 7:30 p.m., all members of the Board being present. Mr. Mason presided. The minutes of the March 21 meeting were read and approved.

The matter of public relations was discussed further. An exhibit of the work of the silver class was approved with the date to be set by Mr. Keels. Mrs. Bellows was asked to contact Mrs. Harold French to inquire if her art class would care to exhibit their work on Memorial Day.

Mr. Mason reported that he had talked with Mr. Concoran concerning having an essay contest based on historical facts about Baylston. Mr. Concoran favors the plan & recommends that entries be limited to the 8th grade next year.

Mr. Keels advised waiting until fall before replacing air filters in the heating system.

Mr. Schultz reported that Bill #2275 is still in the hands of the Ways & Means committee - the committee being favorably disposed toward it, but no funds being available.

~~Mr. Schultz~~ Mr. Schultz also reported that the state library is unable to take old records and documents off our lands for lack of space. It was suggested Brainerd<sup>Winn</sup>, Suffolk Law School or Holy Cross College might be interested.

Voted to have the toilet fixture repaired & put into satisfactory condition.

Voted to have Bob Carlson make a sign for the front of the library at his quoted price of \$18.00.

|                                                   |
|---------------------------------------------------|
| Library Hours<br>Mon. - Wed. - Fri.<br>2 - 9 P.M. |
|---------------------------------------------------|

The next meeting of the Trustees was set for Monday, May 2 7:30 p.m.  
Meeting adjourned at 8:30 p.m.

Kara L. Fellows,  
Secy.

May 2, 1960

All members of the Board were present at a meeting at the Library at 7:30 P.M. The minutes of the April 4 meeting were read and approved.

The new sign painted and installed on the front door of the library met with unanimous approval.

Mr. Kock agreed to see that the toilet fixture is repaired satisfactorily, including a new tank.

Plans were discussed for having an art exhibit on the lawn of the library on Memorial Day. Mrs. Grace French's class is willing to exhibit. Mrs. Kennedy will arrange a display of books pertaining to ~~art~~ painting as a Lobby. Mr. Kock & Mr. Malone agreed to help set up the exhibit & procure easels for same.

Mr. Schelly agreed to inquire if the U. of Mass. would be interested in taking

old records and documents of  
our Lands.

Mr. Schultz reported that  
Bill #2275 is still alive. The  
Governor favors it and is  
backing it.

The meeting adjourned  
at 8:30 p.m.

Clara L. Fellows,  
Secy.

Friday, June 3, 1960

Mrs. Kennedy, Mrs. Shureton,  
Mr. Schultz & Mrs. Fellows met  
at the library at 7:30 P.M.  
Mr. Schultz presided.

The minutes of the May 2  
meeting were read & approved.

Mr. Schultz reported that  
Bill #2575 was passed by the  
the House & is now being  
considered by the Senate.

The Trustees agreed that the  
art exhibit on Memorial Day  
was a successful venture  
and that more projects of the  
kind should be planned for the  
future.

Mr. Schultz read a letter  
from the U. of Mass. stating  
that a truck will call for  
300 volumes of Mass. Reports  
on June 10 to take them to the  
University library.

Mrs. Kennedy reported that  
one of the Cub Scout denes  
under Mrs. Beiseleur's  
direction will help assemble  
the books & get them ready

for shipment as a civic service project.

Voted: - To have Mr. Larson install a new ball cock in the toilet fixture & to follow his recommendation not to install a new tank at this time.

The Selectmen have informed the trustees that work will start soon on pointing up the rock face of the library.

Voted: - To have Mr. Dick Riccardi trim the shrubbery @ \$1.55 per hour.

Clara L. Fellows,  
Secy.

Monday, September 19, 1960, the  
Trustees met at the Library at  
7:30 p.m. ~~Two Trustees~~, All were present.

Mrs. Kennedy announced that  
Brandeis University is glad to receive  
the legal volumes (all 700 of them)  
and will send a truck to pick  
them up next week. The Cub  
Scouts will help bring the books  
down from the stacks.

Children's Book Week, Nov. 13-19,  
will be observed with a display  
of appropriate posters in the  
School & Library.

Voted: - to have the exhibit of  
Jewelry from Mr. Leck's class and  
presented by Steven Demerjian  
on Wednesday, November 9, 7 to 9.  
Mrs. Thurston & Mrs. Fellows will  
be in charge of refreshments for  
an open house for the public.

Plans for an essay contest  
for 8th grade students on some  
phase of the history of Boylston  
were discussed. The awarding  
of prizes would take place ~~for~~  
during Library Book Week in April.

During the summer Mr. Percord  
trimmed the ledges + shrubbery  
around the library. Mrs. Madore  
offered to get an estimate of the  
cost of planting Texas yews as  
foundation plantings.

The library stone work was  
jointed up this summer.

The trustees agreed to make an  
effort to have at least one repre-  
sentative at each of the Town  
Officers' meetings held the first  
Thursday of each month.

Next meeting set for Oct. 3 at  
7:30 p.m.

Clara L. Fellows,  
Secy.

1960

Meeting held October 3 at  
7:30 pm - all trustees present.  
The minutes of the Sept. 19 meeting  
were read and approved.

Mr. Maslov reported that  
Mr. Riccardi quoted \$325.00 as the  
approximate cost of new foundation  
planting around the library. It was  
decided to postpone until Spring  
the decision on this matter.

A letter from the Librarian of the  
U. of Mass thanking the trustees for  
the 123 volumes of Mass. Reports  
was read.

Two members of the Pub-  
lics assisting in bringing down  
the 600 old volumes from the  
stacks which were sent to  
Brandeis University.

Word received from Steven  
Kinnorjian that he would prefer  
to exhibit in April. It was  
decided to exhibit the glowing  
from Mr. Leck's class in April.

Mr. Corcoran recommends  
awarding 3 prizes for 6-7-8  
grade classes for the essay  
contest on Boylston + North County  
in the spring. Would like to see them.

The meeting of Tuesday, Oct. 11  
November due to Mrs. Kennedy being  
hospitalized - No report received -  
Sunday, Sept. 21, for November 7  
Cancelled for the time being.

December 5. - 22 from the following  
Trustees met at the Library. Mrs. Boardman,  
Mr. Schultz, Mr. Bell, Mrs. Kennedy  
and Mrs. Fellows.

Mrs. Kennedy and Mr. Schultz  
expressed the significance of the  
opening of Ball & Ted by the  
Trustees which provides state  
funds for salaries. Budget  
showed income \$575.00 from the  
state to be used for seasonal  
salaries, improvement, or books.

The following budget for 1911  
was set up -

|            |            |
|------------|------------|
| Expenses - | 1000.00    |
| Salaries - | 4750.00    |
|            | <hr/>      |
|            | \$ 5750.00 |

Mr. Bell reported that the Trustees  
want the Trustees to check needed  
supplies so they can figure their  
total budget for upkeep of public  
buildings.

The Trustees recommended that the  
rotunda walls not be painted, rather  
marble-like be replaced, the dome  
be checked, and that registers be  
installed in the north reading  
room and stacks as all the  
heat is now concentrated in the  
center of the building. Mrs. Ketch  
will ~~give~~ estimate of the cost  
of additional registers.

Vote. - to purchase 1/2 cord of  
wood for use in the fireplace  
and to have Paul Brown trade  
it to the library.

Letter of thanks ~~received~~ from  
Brandeis University for books  
sent & filed.

Permission granted to  
Mrs. Eleanor Blodgett, Girl Scout  
advisor, to hold office hours  
in the library from 12 A.M.  
to 1:30 the second Wed. of  
each month. Mrs. Fellows  
delegated to see that the door  
is unlocked for her.

Bills to be signed Dec. 30.  
Next meeting Jan. 10, 7:30 p.m.  
with Finance Bd. at Town Hall.  
Clara L. Fellows, Secy.

January 16, 1961, 7:30 p.m. -  
Mrs. Kennedy, Mrs. Thurston,  
Mr. Keck and Mrs. Fellows  
met with the Finance Bd.  
and discussed the proposed  
library budget, which the  
Finance Board then approved.  
Clara L. Fellows,  
Secy.

February 6, 1961 - All members  
of the Board of Trustees met at  
the library at 7:30 p.m. The  
reading of the minutes of the  
preceding meeting was omitted.  
It was VOTED - to purchase  
an electric broom for the  
cleaning of the library. Mr. Keck  
agreed to make the purchase.  
It was VOTED to postpone  
the civic essay contest until  
next year since it would  
involve considerable extra time  
from Mrs. Kennedy, and she does  
not feel equal to it at present.  
It was VOTED to observe  
National Library Week, April 16-22,  
by having an Open House at the  
library on Wed., April 19 -

with an exhibit of the work of  
Mr. Keck's jewelry class and  
paintings by Steven Lemorjian.  
Mr. Madon suggested that  
Mrs. Vi Willeson's art classes  
might prepare posters. Mrs.  
Hurston & Mrs. Fellows agreed to  
take charge of serving ~~pottery~~ <sup>fruit</sup> tea,  
~~3 to 5~~ and 7 to 9.

The next town officers  
meeting is scheduled for March 2.  
Mrs. Hurston will attend.

Mrs. Paul Schults will attempt  
to attend a part of the meeting of  
the Massachusetts Library Assn.  
on Feb 16 at the Sheraton Plaza.

Meeting adjourned at 8:30.

Clara L. Fellows,  
Secy.

March 6, 1961, Mrs. Kennedy, Mrs. Shureton, Mr. Madore and Mrs. Fullons met at 7:45 p.m. at the library. The minutes of the February meeting were approved. An inventory of library furnishings and equipment was taken up for insurance information.

Mrs. Shureton reported that she represented the library trustees at the Town officers' meeting in Feb.

The following officers were re-elected for another one-year term:-

Chairman: - Mr. Madore

Treasurer: - Mrs. Kennedy

Secretary: - Mrs. Fullons

The following librarians were re-appointed for the current year to be paid \$7.50 per hour:-

Mrs. Kennedy

Mrs. Keels

Mrs. Hakala

It was voted to pay Mrs. Hakala at the rate of \$7.50 per hour for cleaning the library.

It was voted to pay Fred  
Young and Stenon Holms \$1.50  
per hour for grass cutting  
and snow shoveling.

It was decided to vote at  
the next meeting, April 3,  
whether or not to call sub-  
sequent meetings of the trustees  
at 5 p.m. instead of 7:30 p.m.

Meeting adjourned, 8:30 p.m.

C. Fellows, Secy.

April 3, 1961 - all the trustees  
present at meeting at the Library  
at 7:30 p.m. Minutes of March  
meeting read and approved.

Made plans for Open House  
Wed., April 19, 7 to 9 p.m. Refreshments:  
cookies and punch, Mrs. Thurston and  
Mrs. Fellows in charge. Mr. Madore +  
Mrs. Keck in charge of exhibits of jewelry  
and paintings. Mrs. Keck suggested  
having the jewelry class in session  
that night to demonstrate their work.

After a discussion it was  
decided not to change the meeting  
time of the trustees but to keep it  
the first Monday of each month  
at 7:30 p.m.

A postcard invitation for new-  
comers in Boylston to visit the  
library was drafted. The postmasters  
in Boylston + Morningdale are  
willing to cooperate in supplying  
the librarians with the names of  
newcomers as they are known.

Meeting was adjourned at 8:30 p.m.

Clara L. Fellows,  
sec'y

May 1, 1961 -

The Library Trustees met at the Library at 7:30 P.M.

The "Open House" on April 19 was declared a great success worthy of repeating. Approx. 150 guests.

The secretary was asked to write Mr. Steve Demmonjian expressing the appreciation of the Trustees for his willingness to exhibit his paintings at the "Open House."

Mrs. Kennedy reported that Mr. Young will be unable to mow the lawns this summer, due to poor health. Mr. Shadore and Mrs. Kennedy will find out if Steven Welles will be available. If possible an attempt will be made to hire whomever the selectmen obtain to mow the Common.

After discussion with Mr. Kock it was voted to charge a registration fee next September for those enrolling in the silvers craft class to cover waste and breakage of materials.

Discussed need to start training a new librarian for

the future. Mrs. Kennedy was authorized to hire Mrs. Lund as a summer substitute.

It was proposed that the trustees consider purchasing artificial bouquets for display in the library in the fall & winter. To be voted on later.

Discussed the possibility of organizing a "Great Books Discussion Group" in the fall.

Next meeting was set for Monday, June 5, at 7:30 p.m.

Cara L. Fullons,  
Secy.

June 5, 1961 -

Library trustees met at the  
Library at 2:30 p.m.

Mrs. Kennedy reported that  
\$497.07 has been received from  
the state grant to be used in any  
way the trustees see fit. Deposited  
to the general fund for salaries and  
maintenance.

Discussed need for a new  
encyclopedia. Mrs. Kennedy  
recommended purchasing the World  
Book at approximately \$125.00.  
Also need a new card catalogue.

Voted to join the Central  
Massachusetts Regional Advisory Council.  
Signed agreement - ready to mail.  
Meeting adjourned at 8:30 p.m.

Clara L. Fellows,  
Sec'y.

October 11, 1961 -

The following trustees: Mrs. Kennedy, Mr. Madore, Mrs. Thurston, Mr. Keck & Mrs. Fellows, met at the library at 7:30 p.m. The minutes of the preceding meeting were read and approved.

Mr. Madore agreed to contact C. K. Smith to have the oil burner serviced.

Mrs. Kennedy announced that the new World Book has been received.

The trustees discussed the purchase of a new card catalogue. Bids are due from Remington Rand and Gaylord Library supplies. Agreed to vote on this purchase at next meeting when bids have been received.

The regular meeting for the trustees will henceforth be the first Wednesday of the month instead of Monday. Next meeting to be November 1 at 7:30 p.m.

Mr. Keck announced that jewelry classes at the library will commence Oct. 23.

The Trustees discussed the cost of having the lawn groomed this year by Herb Ross, Jr. The cost was double that of previous years. It was decided to see what could be done to lower the cost. The figure in 1960 was \$26.25 - 1961 - \$51.00 !

Meeting adjourned, 9 p.m.

Clara L. Fellows  
Secy.

November 1, 1961 -

~~Afternoon meeting~~

Mr. Madore, Mrs. Thurston, Mrs. Kennedy and Mr. Keck met at the library at 7:30.

The problem of what to do about the \$4500.00 not received from the State this year, due to an error in legislation - was discussed. This leaves a deficit in the salary account. It was decided to appeal to the Finance

Committee to transfer \$250.00 from  
General Funds to the library  
salary account.

Voted to postpone the purchase  
of the card catalogue.

Voted to have the secretary  
write to the State Representatives  
stating our approval of amend-  
ing the Library bill in such  
a way as to carry out the  
intention of the bill which is  
to grant aid to small town  
libraries.

Dorothy Thurston  
Secy pro tem

December 1, 1961 -

All members of the Board of Library trustees were present for the meeting at 8:30 p.m. at the Library.

Announcement: Town officers' meeting next Thursday to discuss "What's Ahead for 1962" - debate with the assessors.

Voted to purchase the file catalogue at \$225.00 using funds from the Salome White grant to the library.

Voted to apply for the state library grant of \$591.75.

The secretary was asked to invite the Town Council to come to the next meeting of the Library Board to advise us on the best procedure to obtain the possible state grant this year (1962).

The following budget was approved for 1962 including a \$500. increase in salary & wages that will be paid for by the state grant - if received!

|                  |                    |
|------------------|--------------------|
| Salaries & wages | \$ 4,600.00        |
| Ex. expense      | 1,450.00           |
| Total            | <u>\$ 6,050.00</u> |

Anticipated revenue from state \$500.  
 Anticipated dog tax revenue \$400.

A special budget signing  
 meeting is called for Dec. 15 at  
 8:30 p.m.

Respectfully  
 submitted,

Clara L. Fellows

February 2, 1962 - 8:30 p.m.

All trustees were present except Mr. Thurston. Mr. Madore and Mr. Kerk agreed to look into the adjustment and servicing of the furnace and make recommendations as to its need.

Mr. Fellows, Town Council, discussed the procedure for attempting to secure the grant from the state in 1962. He recommended increasing the budget by \$600.00 to cover this grant if it comes to the town in the schedule of distribution of state funds to the town.

Until an amendment to the library bill is passed designating payment of such directly to libraries, all monies will go in the general fund to the town.

In addition it was recommended having an ~~amendment~~ article in the Town Warrant appropriating money received from the Commonwealth as a Library grant-in-aid.

If the grant-in-aid comes  
to the library directly, \$600.00  
less will be drawn by the  
library from the ~~town~~ general  
fund sent to the town.

Respectfully submitted,  
Cora L. Fellows,  
Secy.

March 9, 1962

8:00 P.M.

All Trustees were present,  
The following officers were elected  
for a term of One year.

Chairman - Mr Madore  
Treasurer - Mrs Kennedy  
Secretary - Mrs Thurston

The following staff members were ~~re-elected~~  
reappointed for one year at \$1.50 per hr.

Librarians - Mrs Kennedy  
Mrs Keck  
Mrs Haskala

Mrs Haskala was reappointed to clean the  
inside of the library at \$1.50 per. hr.

Mr Madore reported that an estimate  
of \$125. had been recieved from Cipriani of <sup>Clinton</sup>  
for balancing the wiring of the Library.  
It was agreed that Mr. Madore get  
another figure from Fred Anderson.

Since the heating system also  
needed to be balanced, two estimates  
were recieved for the job. One at \$150.  
and the other at \$49. It was voted  
to have the job done for \$150. by Brodeur,  
at a convenient time when the library was  
not in session.

Mrs Kennedy reported that our circulation  
had increased about 20% over last years.  
We talked about National Book week -

April 8-14 and voted to hold  
our Open House on Wed. April 11.  
Mrs Fellows and Mrs Thurston to  
take care of refreshments. Mr Keck  
agreed to a jewelry display by  
his class. Mrs Fellows said she  
would talk to Grace French to see  
if her class would be interested in  
displaying a group of their paintings.

It was voted to give an appreciation  
gift of \$5.00 to Harriet Coughlin of Central  
St. Boylston for turning up the heat  
in the ~~library~~ morning of each library day,  
so it would be warm when the library opened.

Mr. Madore reported he had talked  
to Jim Lund and made arrangements with  
him to shovel the walks at \$1.50 per hr.

Meeting closed at 8:45 P.M.

Respectfully Reported  
Dorothy Thurston  
Sect.

April 6 — 162

The meeting of the Library trustees was held on April 6<sup>th</sup> at 8.30 with all trustees present.

Open House on April 11<sup>th</sup> was discussed. Mr. Kirk reported that his Jewelry Class would be ready with a display.

Mrs. French had consented to put on exhibit a group of paintings done by members of her class.

Mrs. Madon agreed to ask Jim Lund to rake the lawn before open house if possible. He was also going to find out if Jim had a lawnmower available that she could use to cut the lawn with this summer.

Mrs. Kennedy reported that she had had two meetings with Mr. Sawyer (the Principal of the New Jr. Sr. High School) and Mrs. Granda (the librarian of the new school, and Mrs. Pierce (the Librarian of Berlin) to discuss ways that the two town libraries could help the new school. She reported that there would be meetings later with the heads of the English Dept. and Science Dept.

Mrs. Kennedy also reported that our circulation had increased 900 books a month during Jan. + Feb.

Due to the increase in circulation the librarians were finding it difficult to find time to do the paper work that needed to be done. A discussion followed about getting extra help. Several names were mentioned and will be looked into. In the meantime it was voted to have the librarians come in any morning Mrs. Kennedy felt was necessary, to get caught up on this work.

The trustees all had a chance to examine the new catalog case that had arrived. This was purchased for \$431.75 from <sup>united</sup> funds.

Mr. Madore reported that the heating system had been balanced and was very satisfactory.

There ~~was~~ <sup>had been</sup> no estimate for balancing the wiring received as yet.

Meeting closed at 9:15 P.M.

Respectfully submitted  
Dorothy Thurston  
Sec.

May 4, 1962

Meeting opened at 8:30 P.M. with all trustees present.

Mr Madon reported that Jim Lund had raked the yard of the library and that he had a lawn mower so could take care of cutting the grass this summer.

It was decided to ask John Cogle to wash the library windows and put up the screens. If John was not available, then Jim Lund would be asked to do this.

It was also agreed that Gladys Lund would be hired to start work in two weeks, and work untill September.

Mrs Kennedy reported that she had held a meeting with Mr Noor of the English Dept, and Mr Davelan of the Science Dept of the New Jr.-Sr. High School, to check list of books that would be helpful to the students.

Mr. Madon said he would call Fred Anderson and see if he would give us an estimate for the balancing of the wiring of the

Library.

No further meetings will be called untill Sept. unless the trustees feel it necessary.

Respectfully submitted  
Dorothy Thurston  
Sec.

Oct. 5, 1962

Meeting opened at 8:45 with Mrs Kennedy, Mr. Madore, Mr Kiek + Mrs Thurston present.

Notice was called to a leak in the roof around the skylight. Mr Madore volunteered to contact George Barnum to find how much it would cost to fix it.

Mrs Kennedy reported suggested that it would be helpful to have another row of shelves put up around the wall of the childrens section. This would give room for new books and also make room during the summer for books brought back from school. Mr. Madore said he would contact several people and get estimates for this work.

It was reported that there would be a need to transfer \$500. from the salary fund, to general expenses but that this should wait till our next meeting to do this.

Mrs Kennedy reported that between the months of Jan. to Aug. our circulation had increased by 3000 books over what it had been during the same period last year.

Mr. Madore agreed to speak to  
Jim Lund about the snow shoveling  
this winter.

Meeting adjourned at 9:15

Respectfully submitted  
Dorothy Ilustrator  
Sec.

Dec. 7 1962

All Trustees were present at the meeting at 8:30.

The minutes of the last meeting were read and approved.

Mr Madore reported that he had contacted three companies for an estimate for fixing the leak in the roof. None of them had come to inspect it as yet.

He also reported that he had received no estimate for putting up extra shelves in the childrens section.

The following budget was approved for 1963

General Expenses — \$1,400.00

Salaries — 4,600.00

Total Budget. \$6,000.00

Plus Day Care

This is an increase of \$350. in general funds over last years figure due to increase in costs of material used.

Anticipated doc tax revenue - \$400.

The application for \$591.75 Grant in aid from the state has been taken care of.

Mrs Kennedy reported that all trustees  
had received an invitation to the  
opening of the Fitchburg Regional  
Library Center on Tues. Dec. 18.

Mr Madore reported that Jim Lund  
will take care of shoveling this  
winter.

Meeting adjourned at 9:30

Respectfully submitted  
Dorothy Ilustration  
Sec.





